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## SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

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Meeting to be held in the Civic Hall, Leeds on  
Wednesday, 27th February, 2008 at 10.00 am

**N.B. A meeting of the House Lettings Pressures Working Group will take place in the same Committee room at 8.30am. ALL Board Members are invited to this Working Group.**

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### MEMBERSHIP

#### Councillors

B Anderson (Chair)	-	Adel and Wharfedale
C Beverley	-	Morley South
A Blackburn	-	Farnley and Wortley
D Coupar	-	Middleton Park
Mrs R Feldman	-	Alwoodley
A Gabriel	-	Beeston and Holbeck
D Hollingsworth	-	Burmantofts and Richmond Hill
G Hyde	-	Killingbeck and Seacroft
R Lewis	-	Pudsey
A Ogilvie	-	Beeston and Holbeck
L Rhodes-Clayton	-	Hyde Park and Woodhouse
F Robinson	-	Calverley and Farsley

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*Please note: Certain or all items on this agenda may be recorded on tape*

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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p>	
2			<p><b>EXCLUSION OF THE PUBLIC</b></p> <p>To identify items where resolutions may be moved to exclude the public.</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATIONS OF INTEREST</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To receive and approve the minutes of the previous meeting held on 30<sup>th</sup> January 2008.</p>	1 - 6
7			<p><b>OVERVIEW AND SCRUTINY COMMITTEE - MINUTES</b></p> <p>To receive and note the minutes of the Overview and Scrutiny Committee meeting held on 8<sup>th</sup> January 2008.</p>	7 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p><b>EXECUTIVE BOARD - MINUTES</b></p> <p>To receive and note the Executive Board minutes of the meeting held on 8<sup>th</sup> February 2008.</p>	11 - 26
9			<p><b>PERFORMANCE REPORT QUARTER 3 2007/08</b></p> <p>To consider a report of the Head of Policy, Performance and Improvement outlining the key performance issues relating to Environment and Neighbourhoods as at 31<sup>st</sup> December 2007 and presenting the key areas of under performance at the end of Quarter 3 (1<sup>st</sup> October to 31<sup>st</sup> December 2007)</p>	27 - 40
10			<p><b>SAFER LEEDS PARTNERSHIP PLAN</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods on the Safer Leeds Partnership Plan.</p>	41 - 60
11			<p><b>WASTE SOLUTION PROGRAMME FOR LEEDS</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods on the Waste Solution Programme for Leeds.</p>	61 - 62
12			<p><b>WORK PROGRAMME</b></p> <p>To consider a report of the Head of Scrutiny and Member Development on the Boards work programme.</p>	63 - 80
13			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Wednesday 26<sup>th</sup> March 2008 at 10.00am (Pre meeting for Board Members at 9.30am)</p>	

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# Agenda Item 6

## SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

WEDNESDAY, 30TH JANUARY, 2008

**PRESENT:** Councillor B Anderson in the Chair

Councillors C Beverley, A Blackburn,  
D Coupar, A Gabriel, D Hollingsworth,  
R Lewis and L Rhodes-Clayton

### 66 Late Items

In accordance with his powers under Section 100B (4) (b) of the Local Government Act, 1972, the Chair admitted to the agenda the minutes of the Executive Board meeting held on 23 January, 2008, which were to be considered as part of agenda item 8. The document was not available at the time of agenda despatch and had been admitted in order to allow Members to consider the minutes at the earliest possible opportunity.

### 67 Declarations Of Interest

Councillors B Anderson and A Blackburn declared a personal interest in any matters relating to their membership of West / North West Leeds Homes ALMO. In addition, Councillor D Hollingsworth declared a personal interest in any matters relating to his membership of Leeds East / North East Homes ALMO.

### 68 Apologies For Absence

Apologies for absence were submitted by Councillors Mrs R Feldman, G Hyde, A Ogilvie and F Robinson.

### 69 Minutes - 19th December 2007

**RESOLVED** – That the minutes of the meeting held on 19<sup>th</sup> December, 2007 be approved as a correct record.

### 70 Matters Arising

Further to Minute 63, **Waste Solution for Leeds**, Members noted the contents of the Jacobs report, which provided clarification of the 100 possible sites, together with details of the 42 sites taken forward for assessment and the outcome of the assessment. In addition, maps showing the location of the 42 long-listed and 4 short-listed sites was also provided.

### 71 Minutes - Overview and Scrutiny Committee - 6th November and 11th December 2007

Draft minutes to be approved at the meeting  
to be held on Wednesday, 27th February, 2008

**RESOLVED** – That the minutes of the meetings of the Overview and Scrutiny Committee held on 6<sup>th</sup> November and 11<sup>th</sup> December, 2007 be received and noted.

**72 Minutes - Executive Board - 19th December 2007 and 23rd January 2008**

**RESOLVED** – That the minutes of the Executive Board meetings held on 19<sup>th</sup> December, 2007 and 23<sup>rd</sup> January, 2008 be received and noted.

**73 Leeds Strategic Plan and Council Business Plan - Outcomes and Priorities**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report, which outlined the progress made to date in the development of the Leeds Strategic Plan and Council Business Plan.

Appended to the report as Appendix A was a full consultation report, which summarised the feedback received.

Neil Evans, Director of Environment and Neighbourhoods and Heather Pinches, Performance Manager, attended the meeting to update the Board and respond to Members queries and comments.

The Performance Manager reported that the draft business outcomes and improvement priorities were being presented to the Scrutiny Board for the first time. In relation to the Council Business Plan, it was noted that Members had no specific queries or comments.

The Director of Environment and Neighbourhoods introduced the Leeds Strategic Plan and referred members to the key themes for the Board to consider (Appendix A - pages 58 – 61 refer), namely:

- Environment City;
- Thriving Neighbourhoods; and,
- Stronger Communities

In brief summary, the main issues discussed were:-

- Members queried the influence of various **inspection processes**. *(The Director of Environment and Neighbourhoods advised that the development of the Plan was primarily driven by priorities and outcome of consultation with stakeholders).*
- The Chair reported that other Scrutiny Boards had raised concerns relating to the lack of consultation with young people, sustainability issues and strengthening the reference to family.

The Chair thanked Heather Pinches for her attendance.

**RESOLVED** –

Draft minutes to be approved at the meeting  
to be held on Wednesday, 27th February, 2008

(1) That the strategic outcomes and improvement priorities for the Leeds Strategic Plan be noted

(2) That the draft business outcomes and improvement priorities be noted.

#### 74 **Budgetary Issues and Considerations**

The Head of Scrutiny and Member Development submitted a report in relation to particular service areas that the Board wished to consider as part of the proposed budgetary considerations.

Appended to the report was an Executive Board report, 'Developing the Financial Plan 2008-2013', which set out the Council's financial position in the current year and the likely impact of the Comprehensive Spending Review 2007.

Neil Evans, Director of Environment and Neighbourhoods attended the meeting and responded to Members queries and comments. In brief summary, the main issues discussed were:-

- Efficiency savings and the withdrawal of the **Neighbourhood Renewal Fund (NRF)**. *(The Director of Environment and Neighbourhoods referred to those areas that might be affected by efficiency savings and advised Members that, given the current financial climate, some services areas would inevitably be affected. However, it was reported that the delivery of the **Integrated Waste Strategy** and mainstream front-line services would remain priority areas. It was further reported that some service areas that had previously been funded through NRF were to be brought into the wider work of the Area Management Teams).*
- One Member referred to the Housing Revenue Account and queried the proposed **rent increases** for Council tenants. *(The Director of Environment and Neighbourhoods reported on advice issued by the Government, which sought to converge Council and Housing Association rent levels. The Board was informed that the likely result was an increase of 7.8 % for Council tenants, which the Council considered was unreasonable. It was reported that based on the Council's negative subsidy calculation, current projections indicated a rent increase in the region of 5.8%. It was further reported that, while some budgetary issues within the Council's Arms Length Management Organisations (ALMOs) may arise as a result, this had been foreseen as a potential issue and the use of reserves may help to ease budget pressures).*

The Chair suggested that the Director of Environment and Neighbourhoods be invited to report back to the Board after the budget for 2008/2009 had been agreed. It was felt that this would enable the Board to more fully consider the

financial constraints that the Department was under and identify the impact in any specific service areas.

The Chair then thanked Neil Evans for his attendance.

**RESOLVED** – That during the current municipal year the Director of Environment and Neighbourhoods be invited to report back to the Board after the 2008/2009 budget had been finalised and agreed, to enable the Board to more fully consider the financial constraints affecting the Department and to identify the impact in any specific service areas.

## **75 Integrated Waste Strategy for Leeds - The Role of the Third Sector**

The Board received a report from the Head of Scrutiny and Member Development in relation to the role of the third sector in delivering the Integrated Waste Strategy for Leeds.

The Chair introduced Richard Vietch and Luna Gomez, representing Leeds Organic Growers (LOGs) who had been invited to attend the meeting to provide the Board with an outline of the organisation and the specific work they were involved with. The Board was informed that LOGs was hoping to launch a green garden waste collection service working in the Inner North West Wards of Kirkstall and Weetwood.

In brief summary, the main issues discussed were:-

- Members considered the Council's process for awarding contracts in relation to collecting, re-using, recycling and/or disposing of **garden waste**.
- The Board discussed **health and safety** issues. It was noted that health and safety was one of LOGs primary concerns.

The Chair suggested that Pippa Milne, Waste and Recycling Manager, be invited to present a report to a future meeting of the Board (as outlined in paragraph 2.2 of the report) to further explain the Council's work with third sector organisations and the process for awarding contracts in relation to collecting, re-using, recycling and/or disposing of different waste streams. It was also suggested that other social enterprise representatives be invited to attend the meeting. In addition, Members were advised that, should they be interested, visits to the LOGs site could be arranged.

The Chair thanked Richard Vietch and Luna Gomez for their attendance.

**RESOLVED** –

- (1) That the Waste and Recycling Manager be invited to present a report to a future meeting of the Board (as outlined in paragraph 2.2 of the report) and that other social enterprise representatives be invited to attend that meeting.



## 76 Work Programme

The Head of Scrutiny and Member Development submitted a report on the Board's work programme.

Appended to the report was a copy of the following documents for information/comment at the meeting:-

- (a) Scrutiny Board (Environment and Neighbourhoods) – Work Programme – January 2008 (Appendix 1 refers)
- (b) Forward Plan of Key Decisions – 1<sup>st</sup> February 2008 to 31<sup>st</sup> May 2008 (Appendix 2 refers)

The Principal Scrutiny Adviser suggested that the follow-up report in relation to Budgetary Issues and Considerations, requested by Members, might usefully be provided at the meeting to be held in March.

One Member queried whether issues had been tracked throughout the year. The Principal Scrutiny Adviser referred Members to unscheduled items contained within the work programme, and advised that Members would be invited to agree priorities and timescales for these items.

### **RESOLVED -**

- (a) That the contents of the report and appendices be noted
- (b) That, subject to the amendments highlighted at the meeting, approval be given to the amended work programme as now reported.

## 77 Dates and Times of Future Meetings

**RESOLVED** – That the meeting scheduled to take place on Wednesday 23<sup>rd</sup> April, 2008 be cancelled.

The dates and times of other future meetings were agreed as follows:-

- Wednesday 27<sup>th</sup> February, 2008
- Wednesday 26<sup>th</sup> March, 2008

Both at 10.00 a.m. (Pre-meetings at 9.30 a.m.)

(The meeting concluded at 11.11 am)

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## OVERVIEW AND SCRUTINY COMMITTEE

TUESDAY, 8TH JANUARY, 2008

**PRESENT:** Councillor P Grahame in the Chair

Councillors B Anderson, S Bentley,  
J Chapman, B Gettings, T Hanley,  
A McKenna and E Minkin

Apologies Councillor W Hyde and R Pryke

### 68 Chair's Welcome

The Chair welcomed Members and officers to the first meeting of the Committee in 2008, and wished everyone a Happy New Year. The Chair also welcomed Councillor Chapman to her first formal meeting of the Committee, following her appointment as Chair of the Scrutiny Board (Health and Adult Social Care).

### 69 Declarations of Interest

The following Members made personal declarations of interest in respect of the following items:-

Councillor Anderson – Agenda Item 9 (Minute No 74 refers) – Developing the Financial Plan 2008-2013 – Chair of West North West Homes Leeds ALMO Board.

Councillor Chapman – Agenda Item 9 (Minute No 74 refers) – Developing the Financial Plan 2008-2013 – Director of West North West Homes Leeds ALMO Board.

### 70 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors W Hyde and Pryke.

### 71 Minutes - 11th December 2007

**RESOLVED** – That the minutes of the meeting held on 11<sup>th</sup> December 2007 be confirmed as a correct record.

### 72 Minutes - Executive Board - 19th December 2007

**RESOLVED** – That the minutes of the Executive Board meeting held on 19<sup>th</sup> December 2007 be received and noted.

## 73 Leeds Strategic Plan and Council Business Plan 2008 - 2011- Outcomes and Priorities

Further to Minute No 42, 9<sup>th</sup> October 2007, and Minute No 51, 6<sup>th</sup> November 2007, the Assistant Chief Executive (Planning, Policy and Improvement) submitted a report updating Members on the proposed final Outcomes and Priorities to be included in the Leeds Strategic Plan 2008-2011, following the extensive consultation exercise carried out last year. The report also outlined the proposed business outcomes and improvement priorities contained in the draft Council Business Plan 2008 – 2011, which would support the delivery of the Leeds Strategic Plan.

In attendance at the meeting to respond to Members' queries and comments were:-

James Rogers, Assistant Chief Executive (Planning, Policy and Improvement)  
Alan Gay, Director of Resources  
Doug Meeson, Chief Officer (Financial Management)  
Jane Stageman, Chief Executive's Department  
Heather Pinches, Chief Executive's Department

In brief summary, the main areas of discussion were:-

- It was agreed that the Council Business Plan 2008 – 2011 should be referred to **all** Scrutiny Boards for consideration and possible comment, not just OSC;
- The proposed final outcomes and priorities of the Leeds Strategic Plan did not currently reflect the Committee's views, finally agreed at the last meeting (Minute No 51 refers), relating to the role of Members as 'Community Champions' and 'Leaders of Change', nor the specific reference to the leadership role of Members in planning matters and the design and quality of the built environment. This latter point was an important issue, close to the heart of Councillors and the public, and needed to be reflected in the document. Some suggested amendments were discussed, and James Rogers undertook to circulate to Members some proposed final amended wording for comment;
- 'Looking After Leeds' – reduced vehicle emissions, and the harmful effect caused by sometimes minor roadworks which seemed to overrun, leading to stationary traffic queues and greater pollution. It was reported that a Change Strategy linked to this theme was currently being worked on, and would be the subject of Member consultation.
- 'Leadership' – improving leadership at all levels, and how this must be linked to ongoing training, lifelong learning and personal development plans.

**RESOLVED** – That subject to the above comments and requests for amendments, and any others which may be forthcoming from other Scrutiny Boards, the current proposed outcomes and priorities associated with the

Leeds Strategic Plan and the Council Business Plan 2008 – 2011 be received and noted, for forwarding to the Executive Board in March 2008.

#### **74 Developing the Financial Plan 2008 - 13**

The Committee considered a report submitted by the Director of Resources regarding the Council's Medium Term Financial Plan for the period 2008 – 2013, which was linked to the Council's Business Plan 2008 – 2011. The report set out the Council's current financial position, the likely impact of the 2007 Comprehensive Spending Review, and would form the basis for the initial budget proposals for 2008/09, to be considered by Council in February 2008.

The Director of Resources responded to Members' queries and comments. In brief summary, the main issues highlighted were:-

- The review of Service Areas currently being undertaken, and comparisons being made with authorities of a similar size, to identify where under-provision needed to be addressed;
- The forecast budget pressures for 2008/09 and beyond, including pay awards and the effect of equal pay legislation, the impact of the Integrated Waste Strategy and Gershon efficiency savings (which were now 3% per annum, up from 2.5%). Members requested details of the outcome and costs of the current job evaluation exercise being carried out by the Council when the final outcome was known;
- The impact of early retirement packages, especially for senior Council managers;
- Proposed rent increases next year, in the order of 7% - 8%, against a backdrop of seemingly constantly changing priorities on the part of ALMOs, which left tenants frustrated and disappointed when proposed improvement schemes were either cancelled or postponed;
- The newly-merged ALMOs, which had previously been successful in obtaining 2\* status, giving them access to £403m of additional capital funding, and concerns regarding what might happen if their status was reduced. Members also noted that since April 2004, 75% of receipts guaranteed through the Right to Buy (RTB) scheme were required to be paid over to the central government, and requested to be supplied with details of the RTB figures for the past three financial years, including how much the remaining 25% was worth, and what it was utilised for;
- The current review of Council income levels and charging policy, and the need for transparency where in effect the Council was subsidising a particular service e.g. sports charges;
- The review of the Council's physical assets e.g. buildings/service points, which would involve Member and service user consultation;
- The best value review of the Council's role as service provider, or service commissioner, which was outcomes - focussed.

- Members expressed disappointment that presently the Council would lose money as a result of the Government's decision to replace the Neighbourhood Renewal Fund with a Working Neighbourhoods Fund, with changed criteria. The detailed reasons for the Council's predicament were explained, and the Council was actively lobbying the Government regarding what it regarded as unfair anomalies which had an adverse effect on Leeds.

**RESOLVED** – That subject to the above comments and requests for further information, the report be received and noted.

## 75 Work Programme

The Head of Scrutiny and Member Development submitted a copy of the Committee's work programme, updated to reflect decisions taken at previous meetings, together with a relevant extract from the Council's Forward Plan of Key Decisions for the period 1<sup>st</sup> January to 30<sup>th</sup> April 2008.

The Head of Scrutiny and Member Development made reference to several proposed changes to the work programme:-

- Subsequent to the Committee's 11<sup>th</sup> December 2007 meeting, when the Committee had considered initial evidence for its 'Responding to the Needs of Migrants and their Families' Inquiry, it had been suggested that the Inquiry should in effect be held in abeyance in view of the work currently being undertaken by, amongst others, the Director of Environment and Neighbourhoods. It was agreed that the Director be invited back to the February Committee meeting to update Members;
- The Committee also agreed to add to the February agenda a report back on the views or any comments of other Scrutiny Boards regarding the Council Business Plan 2008 – 2011 (see Minute No 73);
- Reference was also made to the agreed further meeting of the Committee's ALMO working group, looking at the proposed Terms of Reference for an Inquiry (Minute No 40, 9<sup>th</sup> October 2007 refers), and the length of time being taken to supply Members with the requested details of the staffing levels and operating costs of the Group Offices (Minute No 40, 9<sup>th</sup> October 2007, Minute No 51, 6<sup>th</sup> November 2007 and Minute No 62, 11<sup>th</sup> December 2007 refer).

**RESOLVED** – That subject to any changes necessary as a result of today's meeting, the Committee's work programme be received and noted.

## 76 Dates and Times of Future Meetings

Tuesday 5<sup>th</sup> February 2008

Tuesday 11<sup>th</sup> March 2008

Tuesday 8<sup>th</sup> April 2008

All at 10.00 am (Pre-Meetings at 9.30 am).

## EXECUTIVE BOARD

FRIDAY, 8TH FEBRUARY, 2008

**PRESENT:** Councillor A Carter in the Chair

Councillors R Brett, S Golton, R Harker,  
P Harrand, J Procter, S Smith and  
K Wakefield

Councillor Blake – Non Voting Advisory Member

### 161 Chair's Announcements

The Chair announced that the funeral of Mr John Gunnell, a former West Yorkshire County Councillor, Leeds City Councillor and MP for Morley was being held today. On behalf of Executive Board, the Chair paid tribute to Mr Gunnell and requested that the Board's condolences be conveyed to Mr Gunnell's family.

### 162 Exclusion of Public

**RESOLVED** – That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in the view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:

- (a) Appendix F to the report referred to in minute 168(C) under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because the appendix contains details of sites scheduled for future disposal by the Council, which if disclosed would, or would be likely to prejudice the Council's commercial interests in relation to the level of capital receipts generated from the future disposal of such sites.
- (b) Appendix D to the report referred to in minute 171 under the terms of Access to Information Procedure Rule 10.4(4) and (5) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because the Council is currently defending a large number of equal pay cases before the Employment Tribunal and release of the information at this time could prejudice the outcome of such tribunal claims, proving costly to the Council, and thereby having an adverse impact on the public.
- (c) Appendix 1 to the report referred to in minute 177 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information as disclosure would, or would be

Draft minutes to be approved at the meeting  
to be held on Wednesday, 12th March, 2008

likely to prejudice the commercial interests of the Council by virtue of the fact that sensitive negotiations are currently ongoing with private sector investors and Yorkshire Forward to secure a contribution to the Albion Place improvement works.

- (d) Appendices 5, 7 and 8 to the report referred to in Minute 179 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information as disclosure of information relating to the remaining leasehold properties to be acquired in both Beeston Hill and Holbeck and Little London, as detailed within the appendices would be likely to prejudice the Council's commercial interests when undertaking negotiations in respect of such properties.

Appendix 9 to the report referred to in minute 179 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information as disclosure would, or would be likely to prejudice the Council's commercial interests by virtue of the fact that it includes information relating to the Council's financial position in the Outline Business Case for Beeston Hill and Holbeck, the details of which are yet to be fully agreed. In addition the Council has also commenced competitive dialogue with PFI bidders, and the disclosure of such information could prejudice the ongoing procurement process.

- (e) Annex 2 to the report referred to in minute 181 under the terms of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information as Education Leeds has a duty to secure improvement and increased confidence in the schools concerned and this would be adversely affected by disclosure of the information.
- (f) Annex 3 to the report referred to in minute 182 under the terms of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information as Education Leeds has a duty to secure improvement and increased confidence in the schools concerned and this would be adversely affected by disclosure of the information.
- (g) Appendix 1 to the report referred to in minute 185 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information as disclosure would prejudice the Council's commercial interests as the appendix details matters where negotiations of a confidential nature will ensue. In these circumstances



it is considered that the public interest in not disclosing the commercial information outweighs the public interest in disclosure.

**163 Declaration of Interests**

Councillor Brett declared a personal interest in the items relating to 'Health and Wellbeing Partnership Arrangements' and 'Consultation Paper – Valuing People Now: From Progress to Transformation' (minutes 186 and 187 refer respectively) as a member of the Burmantofts Senior Action Management Committee.

Councillor Smith declared a personal and prejudicial interest in the item relating to 'Pay and Grading Review' (minute 171) due to his wife being an employee of Education Leeds.

Councillor Blake declared a personal interest in the item relating to 'Health and Wellbeing Partnership Arrangements' (minute 186) due to her position as Non-Executive Director of Leeds North West Primary Care Trust and a member of Middleton Elderly Aid.

A further declaration made during the meeting (Councillor Wakefield) is referred to at minute 176.

**164 Minutes**

**RESOLVED** – That the minutes of the meeting held on 23<sup>rd</sup> January 2008 be approved.

**LEISURE**

**165 Inquiry into River Safety Management at Wharfemeadows Park, Otley - Final Report and Recommendations**

The Chief Democratic Services Officer submitted a report presenting the final report and recommendations of the Scrutiny Board (Culture and Leisure) following its inquiry into 'River Safety Management at Wharfemeadows Park, Otley'.

A minority report submitted by a member of the Scrutiny Board (Culture and Leisure) was appended to the report.

The Chair of the Scrutiny Board attended the meeting and presented the Scrutiny report.

**RESOLVED** – That the contents of the Scrutiny inquiry report be received.

**166 Inquiry into River Safety Management at Wharfemeadows Park, Otley - Officer Observations**

The Assistant Chief Executive (Corporate Governance) submitted a report in order to assist Members when considering the recommendations of Scrutiny Board (Culture and Leisure) in regard to their inquiry into the decision by Executive Board to erect fencing at Wharfemeadows Park Otley.

The final report of the Scrutiny Board was considered as a separate item on the agenda (minute 165 refers).

**RESOLVED** – That recommendations 1, 3 and 4 of the report by Scrutiny Board (Culture and Leisure) be accepted and that the Assistant Chief Executive (Corporate Governance) report back on recommendation 2 of the Scrutiny Board's report, in relation to the availability of Counsel's advice to the public.

### **CENTRAL AND CORPORATE**

#### **167 Budget Arrangements 2009/2010**

The Chair circulated to Board members a copy of a letter from John Healey MP, Minister for Local Government confirming that the Council's failure to qualify for monies under the Working Neighbourhoods Fund would not be subject to further consideration.

**RESOLVED** – That, in view of the reductions in funding in 2009/2010 which can be anticipated as a result of this confirmation, the Director of Resources be requested to report back to the Board on potential savings which may be realised in that year in relation to Council publications, engagement of consultants and procurements.

#### **168 Council Budget 2008/2009 and Capital Programme**

##### **(A) Revenue Budget and Council Tax 2008/09**

The Director of Resources submitted a report on the Council's budget for 2008/09 following detailed consideration of service requirements and taking account of the Local Government Finance Settlement. The report indicated that the budget would result in a Band D Council Tax of £1,064.37 for consideration by Council.

##### **RESOLVED –**

- (i) That Council be recommended to approve the Revenue Estimates for 2008/09 totalling £540,509,000 as detailed and explained in the submitted report and accompanying papers, including a 4.7% increase in the Leeds' element of the Council Tax.
- (ii) That as the Police Authority budget meeting is currently scheduled for 22<sup>nd</sup> February 2008, Council be recommended to establish a committee of the Council specifically to set the final Council Tax.
- (iii) That the fees and charges policy as detailed in appendix 5 of the report be approved.
- (iv) That the proposal to change the childcare fee structure as detailed in the Children's Services budget briefing report be approved.
- (v) That the proposed local performance indicators as detailed within paragraph 13 of the report be approved.

(B) Housing Revenue Account Budget 2008/09

The Directors of Resources and Environment and Neighbourhoods submitted a joint report on the Housing Revenue Account budget and ALMO management fee distribution for 2008/09.

**RESOLVED –**

- (i) That the Council be recommended to approve the budget at the average rent increase figure of 5.8%.
- (ii) That the Council be recommended to approve that service charges be increased in line with average rent rises.
- (iii) That the Council be recommended to approve that the charges for garage rents be increased to £5.55 per week.

(C) Capital Programme 2007-2012

The Director of Resources submitted a report setting out the updated capital programme for 2007-2012.

Following consideration of appendix F to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

**RESOLVED –**

- (i) That the Council be recommended to approve the capital programme as attached to the submitted report.
- (ii) That the Director of Resources be authorised to manage, monitor and control scheme progress and commitments to ensure that the programme is affordable.
- (iii) That the disposal of land and property sites as detailed within exempt appendix F to the report be agreed in order to generate capital receipts to support the capital programme.
- (iv) That the Council be recommended to approve the proposed Minimum Revenue Provision policies for 2008/09 as set out in paragraph 5.3.2 and appendix G to the report.

(D) Treasury Management Strategy 2008/09

The Director of Resources submitted a report on the proposed Treasury Management Strategy for 2008/09 and the revised affordable borrowing limits under the prudential framework. The report also provided members with a review of strategy and operations in 2007/08.

**RESOLVED –**

- (i) That the initial Treasury Strategy for 2008/09 as set out in section 3.3 of the report be approved and that the review of the 2007/08 strategy and operations, as set out in sections 3.1 and 3.2 of the report be noted.

- (ii) That the Council be recommended to set the borrowing limits for 2007/08, 2008/09, 2009/10 and 2010/11, as set out in section 3.4 of the report.
- (iii) That the Council be recommended to set the treasury management indicators for 2007/08, 2008/09, 2009/10 and 2010/11, as set out in section 3.5 of the report.
- (iv) That the Council be recommended to set the investment limits for 2007/08, 2008/09, 2009/10 and 2010/11, as set out in section 3.6 of the report.

(The matters referred to in parts A(i) and (ii), B(i), (ii) and (iii), C(i) and (iv) and D (ii), (iii) and (iv) of this minute being matters reserved to Council were not eligible for Call In)

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on the decisions contained in this minute)

**169 Financial Health Monitoring 2007/08 - Third Quarter Report**

The Director of Resources submitted a report setting out the Council's financial health position for 2007/08 after nine months of the financial year, in respect of the revenue expenditure and income to date compared to the approved budget, the projected year end position and proposed actions to ensure a balanced budget by the year end. The report also highlighted the position regarding other key financial indicators, including Council Tax collection and the payment of creditors.

**RESOLVED –**

- (i) That the projected financial position of the authority after nine months of the new financial year be noted.
- (ii) That the transfer of the projected surplus to general reserves be approved.

**170 Final Local Government Finance Settlement 2008/09 and Revised Provisional Settlements for 2009/10 and 2010/2011**

The Director of Resources submitted a report providing details of the final Local Government Revenue Support Grant Settlement for 2008/09 and the revised provisional settlements for 2009/10 and 2010/11 which were announced on 24<sup>th</sup> January 2008.

**RESOLVED –** That the contents of the report be noted.

**171 Pay and Grading Review**

The Director of Resources submitted a report which sought approval of an amended version of the pay structure and confirmed the position on pay protection for the purpose of the Pay and Grading Review. The report also updated members on negotiations with the trade unions.

Following consideration of appendix D to the report designated as exempt under Access to Information Procedure Rule 10.4(4) and (5) which was considered in private at the conclusion of the meeting it was

**RESOLVED –**

- (i) That the amended pay structure, as detailed within appendix A to the report be approved.
- (ii) That the pay protection arrangements for Phase 1 and Phase 2 employees be confirmed as previously agreed by the Executive Board in March 2007, which is for those staff whose grade changes adversely as a result of the job evaluation exercise:-
  - A period of no longer than 3 years protection – attracting annual pay award and increments in line with the NJC for Local Government service pay agreements effective from 1<sup>st</sup> February 2008;
  - Year 4 – go directly to the maximum point of the new substantive grade/pay range.
- (iii) That the Board notes that the Director of Resources will continue negotiations with the Trade Unions and will continue to work with the Trade Unions to identify means of avoiding individual loss wherever possible and appropriate.
- (iv) That the Director of Resources be authorised to take steps to implement the new pay structure, by agreement or otherwise, in the light of the negotiations with Trade Unions.

(Having declared a personal and prejudicial interest, Councillor Smith left the meeting during consideration of this matter)

**172 Comprehensive Performance Assessment - 2007 Result**

The Assistant Chief Executive (Policy, Planning and Improvement) submitted a report updating members on the arrangements for reporting Leeds City Council's Comprehensive Performance Assessment (CPA) judgement for 2007, namely a 4 star authority which is improving well.

**RESOLVED –**

- (i) That the contents of the report be noted.
- (ii) That all staff of the authority be offered the thanks of the Board for their contribution to this result.

**173 225 York Road Taxi and Private Hire Licensing Section Extension**

The Assistant Chief Executive (Corporate Governance) submitted a report on a proposed extension to the existing purpose built accommodation for the Taxi and Private Hire Licensing Section at 225 York Road.

**RESOLVED –**

- (i) That the further injection into the 2007/08 capital programme of £84,000 be approved.
- (ii) That authority be given to incur expenditure of £610,000 on construction costs, £17,600 on equipment and £78,500 on fees.

## **DEVELOPMENT AND REGENERATION**

### **174 West End Partnership - Proposed Memorandum of Understanding**

The Director of City Development submitted a report on a proposed Memorandum of Understanding which would facilitate collaboration between Leeds City Council and six private developers to promote the West End vision.

#### **RESOLVED –**

- (i) That the Council be authorised to enter into the Memorandum of Understanding with the six companies comprising the West End Partnership.
- (ii) That the general terms of the Memorandum of Understanding as outlined in paragraph 2.6 of the report, be agreed, with the specific details being agreed by the Director of City Development and the Assistant Chief Executive (Corporate Governance) as appropriate.
- (iii) That the Director of City Development be requested to examine processes whereby elected Members can be briefed as to progress of the proposals.

### **175 Roundhay Road Proposed High Occupancy Vehicle Lane**

The Director of City Development submitted a report on the proposed implementation of a scheme to improve the existing bus lane on Roundhay Road, which would facilitate its use by High Occupancy Vehicles, in addition to ensuring a more reliable passage for buses at an overall cost of £540,000.

#### **RESOLVED –**

- (i) That the Roundhay Road Bus and High Occupancy Vehicle Corridor Scheme, as illustrated on drawing numbers 760217/002, at an estimated cost of £538,717 be approved.
- (ii) That £511,717 expenditure, comprising £336,354 works costs, statutory undertakers costs of £103,619 and a further £71,744 staff costs for supervision, monitoring and enforcement be approved. These costs to be met from the Integrated Transport Scheme 99609 within the approved Capital Programme which is eligible for 100% Government funding and may be reimbursed at a later date via Section 106 contributions.
- (iii) That the previous approval of staff costs of £27,000 which were met from the Integrated Transport Scheme 99609 within the approved Capital Programme be noted.

### **176 Private Streets Programme**

The Director of City Development submitted a report which provided an update on the progress of the Private Streets Programme, sought approval to extend the programme for a further 3 years from April 2008 and to incur expenditure of a further £3,600,000, which was the remaining balance of the overall capital programme provision for the initiative.

#### **RESOLVED –**

- (i) That the updated position report on the current Private Streets Programme be noted.
- (ii) That the continuation of the Private Streets Programme for a further 3 years up to and including 2010/11 be approved.
- (iii) That authority be given to the further expenditure of £3,600,000 on the continuing implementation of the Private Streets Programme, funded from Scheme Number 28967 in the approved Capital Programme, £4,200,000 expenditure having been previously approved.

(Councillor Wakefield declared a personal interest in this matter as the owner of a property adjoining a street which had benefited under this programme)

#### **177 Albion Place Refurbishment**

The Director of City Development submitted a report which sought approval of the project's scheme design, and sought authority to spend monies from Leeds City Council's capital budget for the refurbishment scheme.

Following consideration of appendix 1 to the report designated as exempt under Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting it was

#### **RESOLVED –**

- (i) That the scheme design, as outlined within the report be approved.
- (ii) That the release of scheme expenditure as detailed in table (vi) at lines CPRH (3) and CPRH (6) of exempt appendix 1 be authorised.

#### **178 Yeadon Town and District Centre Regeneration Scheme**

The Directors of City Development and Environment and Neighbourhoods submitted a joint report on a proposal to spend £941,218 to aid the regeneration of Yeadon High Street by making significant improvements to the public realm and pedestrian use of the area.

#### **RESOLVED –**

- (i) That the project brief and scheme design as presented within the report be noted.
- (ii) That the Design and Cost Report for scheme 12154/YEA/000 be approved, and that the scheme expenditure, totalling £941,218 be authorised.

### **NEIGHBOURHOODS AND HOUSING**

#### **179 Little London and Beeston Hill and Holbeck PFI Projects - Land Assembly Issues and Update on the Lovells Multi-Storey Flats**

The Directors of Environment and Neighbourhoods and City Development submitted a joint report providing an update on the Beeston Hill and Holbeck and Little London PFI schemes, commenting on the Outline Business Case for Beeston Hill and Holbeck which had been made available to Members of the Board and proposing a number of key recommendations to enable the projects to progress.

Following consideration of appendices 5,7, 8 and 9 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which were considered in private at the conclusion of the meeting, it was

**RESOLVED –**

- (i) In respect of the properties at **Little London**:
  - a) That the Director of Environment and Neighbourhoods be authorised to make a Compulsory Purchase Order in respect of such properties and interests as may be required subject to the Director being satisfied that the requirements of Section 226(1)(a) of the Town and Country Planning Act 1990 (as amended) and the provisions of Circular 06/2004 are complied with.
  - b) That officers be authorised to take all necessary steps to secure the making, confirmation and implementation of the Compulsory Purchase Order including:
    - (i) the publication and service of all notices and the presentation of the Councils case at any Public Inquiry
    - (ii) approving the acquisition of interest in land within the Compulsory Purchase Order either by agreement or by way of compulsory powers
    - (iii) approving agreements with landowners setting out the terms for the withdrawal of objections to the Order including, where appropriate, seeking exclusion of land from the Order and/or making arrangements for the relocation of occupiers
    - (iv) such other agreements including Indemnity and Development Agreements as may be necessary to promote the Scheme.
- (ii) In respect of the properties at **Beeston Hill and Holbeck**:
  - a) That the development sites included in the PFI scheme be noted and the Director of City Development be authorised to enter into such negotiations as are required to acquire properties and interests within the area on such terms as she thinks appropriate in order to facilitate the Scheme, subject to the approval by government of the PFI Outline Business Case for Beeston Hill and Holbeck.
  - b) That the Director of Environment and Neighbourhoods be authorised to make a Compulsory Purchase Order in respect of such properties as may be required subject to the Director being satisfied that the requirements of Section 229(1)(a) of the Town and Country Planning Act 1990 (as amended) and Circular 06/2004 are complied with.



- c) That officers be authorised to take all necessary steps to secure the making, confirmation and implementation of the Compulsory Purchase Order including:-
- (i) the publication and service of all notices and the presentation of the Council's case at any Public Inquiry
  - (ii) approving the acquisition of interest in land within the Compulsory Purchase Order either by agreement or by way of compulsory powers
  - (iii) approving agreements with landowners setting out terms for the withdrawal of objections to the Order including, where appropriate, seeking exclusion of land from the Order and/or making arrangements for the relocation of occupiers
  - (iv) such other agreements including Indemnity and Development Agreements as may be necessary to promote the Scheme
- (iii) That the Director of Environment and Neighbourhoods, in consultation with the Assistant Chief Executive (Corporate Governance), be authorised to make minor changes to the development site boundaries in both Beeston Hill & Holbeck and Little London where required as a result of further due diligence.
- (iv) That the Director of Environment and Neighbourhoods be authorised to make an application to Government for Decent Homes funding for refurbishment of the Lovells multi-storey flats.
- (v) That the financial issues detailed in exempt appendix 9 to the report be agreed and that approval be given to the affordability of both the Beeston and Holbeck and Little London schemes and to the capital contribution for the Beeston Hill and Holbeck PFI scheme.

#### **180 Disposal of Land for Affordable Housing**

The Director of Environment and Neighbourhoods submitted a report on a proposal to dispose of the first six sites from the 77 acres within the Affordable Housing Strategic Partnership at less than best consideration calculated at £5,000 per plot. The report also sought approval for the Director of City Development to undertake further disposals of sites within the Affordable Housing Strategic Partnership at less than best consideration of £5,000 per plot.

#### **RESOLVED –**

- (i) That the disposal of the first six sites within the Affordable Housing Strategic Partnership at less than best consideration, calculated at £5,000 per plot be approved.
- (ii) That the Director of City Development be authorised to dispose of other sites within the 77 acres allocated to the Affordable Housing Strategic

- Partnership where the disposal is at less than best consideration calculated at £5,000 per plot.
- (iii) That the Director of Environment and Neighbourhoods be requested to prioritise progress on the Highfield Gardens site within the context of the Board's decision of 19<sup>th</sup> December 2007 on options for Building Council Housing with appropriate adjustments to this programme.

## **CHILDREN'S SERVICES**

### **181 Annual Standards Report - Primary**

The Chief Executive of Education Leeds submitted a report providing an overview of the performance of primary schools at the end of 2006/07, as demonstrated through statutory national testing, Ofsted inspections and the Education Leeds emerging concerns protocols. It also outlined the action taken by Education Leeds to fulfil its responsibilities to this Board and schools.

Following consideration of annex 2 to the report designated as exempt under Access to Information Procedure Rule 10.4(1) and (2), which was considered in private at the conclusion of the meeting, it was

**RESOLVED** – That the progress which has been made in recent years, in addition to the key issues and challenges which are currently being addressed be noted.

### **182 Annual Standards Report - Secondary**

The Chief Executive of Education Leeds submitted a report providing an overview of the performance of secondary schools at the end of 2006/07 which analysed the results of the tests at the end of Key Stage 3, GCSE and vocational examinations at Key Stage 4. The report also reviewed the progress of schools receiving additional support through the extended or focused partnerships.

Following consideration of annex 3 to the report designated as exempt under Access to Information Procedure Rule 10.4(1) and (2) which was considered in private at the conclusion of the meeting it was

**RESOLVED** –

- (a) That the contents of the report be noted, together with the good progress made in recent years, the improvements achieved in value added indicators particularly for progress between Key Stages 2-3 and Key Stages 3-4, the new floor targets which have been established at Key Stages 3 and 4 which focus upon achievement in English and mathematics and require new strategies from schools to ensure that pupils achieve, in addition to the co-ordination and combination of efforts from across the service areas of Education Leeds and Children Leeds that will be necessary to improve outcomes for underachieving groups and to close the gap between the most and the least successful.

- (b) That the Chief Executive of Education Leeds be requested to bring a further report to the Board on the strategies being used to address identified areas of comparative under achievement.

**183 The 'Children's Plan - Building Brighter Futures'**

The Director of Children's Services submitted a report summarising the content of the recently published 'Children's Plan – Building Brighter Futures' and highlighting the key implications within the plan for children's services in Leeds.

**RESOLVED** – That the proposal for the authority to lead the development to renew the city's strategy for children's services through a revised Children and Young People's Plan be approved.

**184 Integrated Capital Strategy for Youth Centres**

The Director of Children's Services submitted a report on a proposal to develop an integrated capital strategy designed to enable quality integrated youth centres to be established in Leeds.

**RESOLVED** –

- (i) That the establishment of an integrated capital strategy for youth centres, as described within the report be approved.
- (ii) That proposals be progressed for the establishment of quality youth hub centres in pursuance of the ambitions detailed within the report.
- (iii) That approval be given for the strategy to be progressed by the emerging Integrated Youth Support Service and as part of the wider Children's Services Asset Management Plan.

**185 Leeds Independent Living PFI Project**

The Deputy Chief Executive submitted a report providing an update on the affordability position of the Children's Services element of the Independent Living Project. The report also outlined the sites to be used within the Independent Living Project and sought approval to lease the relevant sites to the PFI contractor for use during the 25 year life of the contract.

Following consideration of appendix 1 to the report designated as exempt under Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

**RESOLVED** –

- (i) That the financial implications for the Council entering into the Children's Services element of the Independent Living Project be approved, and the maximum affordability ceiling for that element of £360,000 for the first full financial year (2010/11) as set out in exempt appendix 1 to the report be agreed.
- (ii) That, subject to consent being obtained as required under Section 25 of the Local Government Act 1988, authority be given to the Chief Asset Management Officer to determine the disposal of those sites detailed at appendix 2 to the report under Section 123 of the Local Government Act 1972, to the housing management contractor under

the Independent Living Project, on a leasehold basis and at less than best consideration where indicated.

## **ADULT HEALTH AND SOCIAL CARE**

### **186 Health and Wellbeing Partnership Arrangements**

The Director of Adult Social Services submitted a report outlining the proposed changes to the functions and partnership structure under the Healthy Leeds Partnership, the consultation process which had been undertaken, and the response to the key points which had emerged from such consultation. As one of the key partners, the Executive Board was asked to give its approval to the proposed changes to the Healthy Leeds Partnership.

#### **RESOLVED –**

- (i) That the summary of comments received through the consultation on revised partnership arrangements for health and well being be noted.
- (ii) That the proposals detailed within the consultation document on health and wellbeing partnership arrangements be supported.
- (iii) That Leeds City Council's support for the partnership proposals be reported to the Healthy Leeds Partnership at its next scheduled meeting on 10<sup>th</sup> March 2008.

### **187 Consultation Paper - Valuing People Now: From Progress to Transformation**

The Director of Adult Social Services submitted a report providing information on the publication of a recent document from the Department of Health entitled 'Valuing People Now – From Progress to Transformation', which followed on from earlier Valuing People documents seeking to promote equal citizenship for people with learning disabilities.

#### **RESOLVED –**

- (i) That the publication of the Valuing People Now document and the wide ranging proposals it makes in relation to improving the lives of people with learning disabilities be noted.
- (ii) That the implications for the Council as detailed in section 4 of the report, particularly in relation to the transfer of commissioning responsibilities from the PCT and in relation to the provision of more individualised and community based service provision for people with learning disabilities be noted.
- (iii) That the preparation of a consultation response by the Leeds Learning Disability Partnership Board be noted.
- (iv) That the proposal for the final report to be issued by the Department of Health in the summer be noted.

DATE OF PUBLICATION: 12<sup>TH</sup> FEBRUARY 2008

Draft minutes to be approved at the meeting  
to be held on Wednesday, 12th March, 2008

LAST DATE FOR CALL IN: 19<sup>TH</sup> FEBRUARY 2008 (5.00 PM)

(Scrutiny Support will notify Directors of any items called in by 12 noon on Wednesday 20<sup>th</sup> February 2008)

Draft minutes to be approved at the meeting  
to be held on Wednesday, 12th March, 2008

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## Report of the Head of Policy, Performance and Improvement

### Meeting: Environment and Neighbourhoods Scrutiny Board

Date: 27 February 2008

Subject: Quarter 3 Performance Report 2007/08

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#### Electoral Wards Affected:

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

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## 1 Executive Summary

- 1.1 This report discusses the key performance issues considered to be of corporate significance identified for the Environment and Neighbourhoods Directorate as at 31<sup>st</sup> December 2007.

## 2 Purpose of the Report

- 2.1 The purpose of this report is to present the key areas of under performance at the end of Quarter 3 (1<sup>st</sup> October to 31<sup>st</sup> December 2007).

## 3 Background Information

- 3.1 This 'highlight report' has been prepared in readiness for the Accountability process, which includes the CLT meeting on 29<sup>th</sup> January 2008, Leader Management Team on 31<sup>st</sup> January 2008, Overview and Scrutiny Committee on 5<sup>th</sup> February 2008 and each of the scrutiny boards for the February cycle of meetings.
- 3.2 The issues discussed in this report have been identified because performance in these areas impacts upon one or more of the following; the delivery of effective services, the delivery of our corporate priorities; our CPA score; or our ability to deliver efficiency savings. This report is supported by detailed PI information.
- 3.3 Any improvement in service assessment scores should potentially have a positive impact on the council's Direction of Travel assessment and overall CPA Star Rating.

## 4 Performance Issues

### CP-CS50 / LAA-SSC8 / PSA1 Reduce overall crime levels in Leeds by 35% by 2008

- 4.1 The PSA1 target measures the main offences used in the British Crime Survey against the level recorded for those offences in 2003/04. These offences include Criminal damage, theft from vehicles, domestic burglary, wounding, theft of vehicles, theft from persons, robbery from persons, robbery of personal property, injury without assault, assault without injury and theft of

cycle. In December 2007, the latest figures for Leeds show a 30.5% reduction, which are 24,000 fewer offences. The biggest reductions have been theft of a vehicle (60%), theft from a vehicle (44%), theft from the person (43%) and criminal damage (24%).

- 4.2 In general terms, success in achieving these reductions can be attributed to a number of initiatives, including Operation Champion (a multi-agency project aimed at improving neighbourhoods), the Drug Intervention Programme (which links to changing offenders' behaviour for all crime types), the Tackling Violent Crime Programme and Reducing Offending in Schools.
- 4.3 This reduction in crime figure - one of the highest in the country - marks a real success for Leeds, showing that the Safer Leeds Partnership is working well and making a real difference to people's lives.

#### **LKI-SC6 The average time taken to remove fly tips**

- 4.4 The average time taken to remove a fly-tip is dependent on two factors. First the number of fly-tips reported and second, the time taken to remove. If a fly-tip is proactively spotted by a crew and not reported from the public the fly-tip is effectively removed immediately it is reported, i.e. in zero working days. These proactive removals have a great effect on performance given the zero days figure.
- 4.5 In recent months the number of proactive removals has fallen, likely due to the overall fall in the number of fly-tips and the activity of environmental pride teams, as evidenced by a fall in reports from the public. This effectively means that a greater proportion of fly-tips are those that are reported through the contact centre, having a negative impact on performance against the indicator.

#### **BV-199b The proportion of relevant land and highways (expressed as a percentage) from which graffiti is visible**

- 4.6 Although levels of graffiti were lower in the latest survey results, measured performance still shows a year on year decline. BV-199b is measured on the basis of a sample survey across five wards every four months. As mentioned to OSC in previous quarters, during the first survey, wards which have significant problems with graffiti (Hyde Park & Woodhouse and Headingley) were included in the sample. This led to a significant measured fall in performance in terms of the overall BV-199b figure.
- 4.7 A graffiti strategy, to deal with areas such as the above wards is in production, with the results of these surveys being used to target resources to the areas of greatest need, such as recreation and industrial areas. The strategy will set out the council's plans to deal with and manage graffiti across the city. Consultation on the draft strategy will take place in the coming months and it is envisaged that the strategy will be launched in early 2008/09.
- 4.8 In some areas of the city, there is an issue where graffiti quickly re-appears as soon as it is removed (such as the North West Inner wedge). In an effort to address these issues a hot spot team operates in the North West and deals with graffiti removal accordingly. The council is also examining new ways of working and the graffiti team and the Enforcement Section are working together to see how they can be more pro-active in dealing with anti-social behaviour issues such as graffiti and fly tipping. The teams have purchased some remote wireless CCTV cameras and are in the process of agreeing a service level agreement with Security Services in an effort to catch the perpetrators in action. The cameras will then be deployed in problem areas in an attempt to alleviate the problem of graffiti.
- 4.9 It is important however, to see Leeds' performance in the context of other comparable large cities. Obviously, graffiti is a problem associated with large urban areas and as such the All England results are not comparable. It is worth noting that, even with these challenging wards included in this year's survey results, our performance (7%) compares well with the Core Cities average of 11% and we fully expect to hit our target of 7% for the year.



4.10 In addition, at its meeting on 5 February 2008, the Overview and Scrutiny Committee (OSC) referred this area to the Scrutiny Board (Environment and Neighbourhoods), highlighting the following matters for further consideration:

- The definition of 'visible graffiti';
- The emphasis placed on industrial sites, with no mention of residential areas;
- The number of incidents in the inner North-West area of the City.

**BV-218a Percentage of new reports of abandoned vehicles investigated within 24 hours of notification**

**BV218b Percentage of abandoned vehicles removed within 24 hours from the point at which the authority is legally entitled to remove the vehicle**

4.11 Performance in terms of the investigation and removal of abandoned vehicles over the last year has got comparatively worse compared to the 2006/07 position.

4.12 The long-term sickness of the seconded Police Officer who investigates abandoned vehicles led to a deterioration in the speed of investigation of vehicles (BV-218a). Given that the sickness was not covered, the maintenance of performance at a level over 80% has been an achievement for the service involved. The Officer has been back in post since December 2007 and performance improved to 90% in that month.

4.13 As previously reported, performance in the removal of abandoned vehicles has also fallen, largely due to the effects of flooding in June last year. The contractor was unable to maintain its level of performance due to their premises being flooded and the need to provide assistance to local priorities. The council has a contract with Doncaster Motor Spares (DMS) for the removal of abandoned vehicles and it is standard practice to have only one contractor for this type of operation, therefore the option to use another contractor was not available. The contract is due for renewal in 2008 where all interested parties will be able to tender for the new contract.

**5 Recommendation**

5.1 That the Environment and Neighbourhoods Scrutiny Board note the Quarter 3 performance information and highlight any areas for further scrutiny.

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## Environment and Neighbourhoods Quarter 3 Performance Report 2007/08

1	2	3	4	5	6	7	8	9	10	11	11a	12	13	14
Reference	Title	Service	Frequency & Measure	Good Performance	2006/07 Year-End	2007/08 Target	Current Position as at 31st December 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2006/07 Year-End data)	All England Bottom Quartile (Based on 2006/07 Year-End data)	Core City Average (Based on 2006/07 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2006/07 Year-End data)	Data Quality Issues
BV-126	Domestic burglaries per 1,000 households	Community Safety	Monthly Numerical	Fall	25.4	22.3	19.4	25.6	↓	5.8	13.2	27.1	5	No concerns
<b>Comments</b>	YTD=6316 up 1.4% against previous year, equivalent to 88 more offences. The reasons for the rise in domestic burglary are unclear but appear to be linked to increased prison releases and the number of prolific burglary offenders in the community. What can be evidenced is a rise in community penalty sentences and early prison releases. This has required the Police and the Probation Service to manage more offenders resident within the community. Safer Leeds is currently working with its partners to develop an Integrated Offender Management process. This will build on existing arrangements and ensure that all partners have timely access to the necessary information to effectively manage identified individuals. The IOM model will also build on the current Drug Intervention Programme and the Prolific and Priority Offenders scheme. The IOM will seek to address the issues related to offending behaviour. This will assist with incremental performance improvements not only for burglary but for other crime types. However, in the short term it is unlikely that we will achieve this stretching target for 07/08. Safer Leeds has identified domestic burglary as one of the key issues for improvement activity in 08/09.													
BV-127 a	Violent crime per year, 1000 population in the Local Authority area.	Community Safety	Monthly Numerical	Fall	23.8	22.9	16.6	22.0	↑	13.1	22.9	32.8	2	No concerns
<b>Comments</b>	YTD=11981 down 10.7% against previous year, equivalent to 1440 fewer offences. C&H=3807 down 13.6% (600 fewer offences)													
BV-127 b	Robberies per year, per 1000 population in the Local Authority area.	Community Safety	Monthly Numerical	Fall	2.3	2.2	1.6	2.1	↑	0.3	1.3	4.1	3	No concerns
<b>Comments</b>	YTD=1134 down 4.8% against previous year, equivalent to 57 fewer offences. Current performance can be partially explained by the impact of the National Crime Recording Standard which is having an adverse effect on the number of robberies recorded. This is because, in accordance with Home Office counting rules, to demonstrate an offence of robbery is now wider than previously and as a consequence the Police now record more offences as robbery and fewer offences as theft from the person. Despite this, performance indicates that we are likely achieve our target for 2007/08. Action on the growing trend of young people on young people robberies (mobile phones and portable electronic goods) has been taken and a common policy between the Youth Offending Service and Education Leeds is having an impact on robbery and other crime types. Longer term, the additional activity implemented through the Youth Crime Strategy will contribute to this indicator as well as other crime related measures.													
BV-128	Vehicle crimes per 1,000 population	Community Safety	Monthly Numerical	Fall	17.3	16.5	10.6	14.9	↑	7.0	13.9	23.6	2	No concerns
<b>Comments</b>	YTD=7668 down 17.9% against previous year, equivalent to 1673 fewer offences. TOMV=2145 -16.3% (419 fewer offences) TFMV=5523 -18.5% (1254 fewer offences)													
BV-174 CP-CS1	The number of racial incidents recorded by the authority per 100,000 population	Community Safety	Quarterly Numerical	Rise	183.51	256.94	136.7	240.10	↑	N.A.	N.A.	N.A.	N.A.	Some concerns
<b>Comments</b>	YTD(April-Dec) CED=122, CityS=122, CorpS=1, Dev=4, L&L=15, N&H=3, SS=1, West North Homes=28, East North Homes=62, Aire Valley Homes=5, Dept.unknown=9 Total of 372 incidents. Edu-Leads submission - Summer 480 incidents, 462 (96.3%) resulted in further action. Autumn submission to date=136 incidents, 133 (97.8%) resulted in further action.													
BV-175 CPA-H19	The percentage of racial incidents that resulted in further action	Community Safety	Quarterly %	Rise	93.97	98.00	98.00	98.00	↑	100.00	100.00	97.81	3	Some concerns
<b>Comments</b>	Of the departmental 372 incidents reported, 100% resulted in further action. Edu-Leads submission - Summer 480 incidents, 462 (96.3%) resulted in further action. Autumn submission to date=136 incidents, 133 (97.8%) resulted in further action.													
BV-225	Action against domestic violence (DV) provision and effectiveness of LA services designed to help victims of DV and prevent DV	Community Safety	Quarterly %	Rise	100.0	100.0	100.0	100.0	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	All actions have been achieved - by the end of 2006/07													

## Environment and Neighbourhoods Quarter 3 Performance Report 2007/08

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CP-CS50 LAA-SSC8 PSA1	Reduce overall crime levels in Leads by 35% by 2008	Community Safety	Monthly %	Fall	-23.60	-35.00	-30.50	-32.50	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	YTD=-30.5% reduction on 03/04 baseline, equivalent to 23,933 fewer offences. Down 11.8% against previous year, equivalent to 5,396 fewer offences. Overall performance is strong against a very ambitious target. 88% of the year to date reduction in PSA1 is due to reductions in offences of theft from vehicles, damage and wounding. Other offences that have reduced include theft from the person, common assault and vehicle interference. Criminal damage is reducing particularly offences committed to houses and other premises. Violent crime is reducing, partially due to the Tackling Violent Crime Programme in the city centre examples of good practice from this Programme are now being rolled out across the city.													
LKI-CS6 LAA-SSC29a	Total number of drug users in treatment	Community Safety	Monthly Numerical	Rise	3,879.00	3,727.00	3,309.00	3,730.00	↓	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	YTD=3309 up to the end of Nov. Dec figures N/A until end of Jan 08.													
LKI-CS7 LAA-SSC29b	Percentage of drug users retained in treatment for 12 weeks or more	Community Safety	Monthly %	Rise	79.00	85.00	79.00	79.00	↔	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	YTD=79% up to the end of Nov. Dec figures N/A until end of Jan.													
LKI-CS8a LAA-SSC13 LPSA2	Addressing domestic violence by: a) increase the number of reported incidents of domestic violence	Community Safety	Quarterly Numerical	Rise	11,180.00	12,500.00	2,218.00	9,450.00	↓	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	YTD=7140 down 18.7% against previous year, equivalent to 1646 fewer incidents. This is an ambitious target measuring police activity and is no longer a key performance measure for the police. Police performance on domestic violence is now measured against the quality of service to the victim. We know that domestic violence is hugely under reported and this is still an issue that all partners need to address. A review of domestic violence services has been completed, findings and recommendations for change have been discussed by Safer Leeds and improvement activities have been identified. These will be implemented as part of the refreshed Domestic Violence Strategy. Following a joint strategic assessment in December 2007, Safer Leeds has identified domestic violence as one of the key issues for improvement activity in 08/09.													
LKI-CS8b LAA-SSC14 LPSA2	Addressing domestic violence by: b) reduce repeat victimisation as a proportion of reported domestic violence incidents	Community Safety	Quarterly %	Fall	48.20	44.80	45.60	46.20	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	YTD=46.2%, 7140 incidents 3299 repeats.													
LKI-CS8c LAA-SSC15 LPSA2	Addressing domestic violence by: c) increase the number of reported incidents of domestic violence that result in a sanctioned detection	Community Safety	Quarterly %	Rise	16.20	16.00	23.50	20.20	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	YTD=20.2%													
BV-217 CP-EN51	Percentage of pollution control improvements to existing installations completed on time.	Environmental Health	Quarterly %	Rise	99	90	86	90	↓	100	93	94	2	No concerns
<b>Comments</b>	Central Government set a target of achieving 90% pollution controls which Leeds adopts as its target and should be able to meet. Performance may be a little short of last year's result due to the complex nature of some of the controls scheduled for this year													
LKI-EH3	The percentage of food premises inspections that should have been carried out for high-risk premises	Environmental Health	Quarterly %	Rise	52	100	93	100	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	Performance sustained and improved further with 93% of due inspections achieved by third quarter													

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LKI-EH8 CPA-H18	Percentage of private sector homes vacant for more than 6 months	Environmental Health	Quarterly %	Fall	2	3	3	3	↓	N.A.	N.A.	N.A.	N.A.	Some concerns
<b>Comments</b>	Performance is affected by the falling student market in NW Leeds and the increase in long term empty 'investment' properties in new city centre developments. Management of long term empty properties in the traditional areas of low demand has however been relatively successful since the introduction of Empty Property Champions and an Empty Property Enforcement Team. CPA Mid threshold based on year end prediction.													
BV-183b CPA-H15	The average length of stay in hostel accommodation of households which include dependant children or a pregnant woman who are unintentionally homeless and in priority need	Homeless and Advisory Service	Monthly Weeks	Fall	0	0	0	0	↑	0	14	6	1	No concerns
<b>Comments</b>	Target set at zero as LCC does not have any hostel accommodation as defined in BV183b.													
BV-213 CPA-H24	Number of households who considered themselves as homeless, who approached the local housing authority's housing advice service(s), and for whom housing advice casework intervention resolved their situation.	Homeless and Advisory Service	Monthly Numerical	Rise	1	3	3	4	↑	5	2	8	7	No concerns
<b>Comments</b>	This is a cumulative figure. Quarter 3 result 0.82. We have continued to achieve and the year end target is expected to be exceeded at 3.5 homelessness preventions per 1,000 households in Leeds. Preventions that are measured include ASTs, Sanctuary installations and Archway / Young person mediations which highlights the positive impact and continued achievements of the AST project and partnership working.													
CP-HAS50	Reduce the number of homeless people in Leeds per 1000 households, as defined by the Council.	Homeless and Advisory Service	Monthly Numerical	Fall	5.30	5.23	2.82	5.00	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	This is a cumulative figure. Quarter 3 result 0.59. Current quarterly achievements enable us to produce a year end target projection of 5.00, exceeding both the CP and 07/08 target. 194 acceptances in Q3 translates to 0.59 households per 1000 per quarter. (homeless acceptances/ households in Leeds (325,027)*1000 = 0.59. As with HAS4 we are seeing a reduction in homelessness through the positive use of a prevention and options based service.													
LKI-HAS11	Number of sanctuary installations completed	Homeless and Advisory Service	Monthly Numerical	Rise	174.00	250.00	216.00	270.00	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	65 installations in Q3. Cumulative result up to end Dec 07 216. It is forecast that the target of Sanctuary installations will be comfortably exceeded. Indicator is an LPSA2 grant payable if total homeless acceptances are less than 1800 and acceptances relating to dv/hate crime are less than 550 in 2008/09. There have been 918 acceptances for the year to date and 240 relating to dv and hate crime so on target to qualify for LPSA2 grant if performance is maintained.													
LKI-HAS4	The number of homeless acceptances made in the year (cumulative)	Homeless and Advisory Service	Monthly Numerical	Fall	1,722.00	1,700.00	918.00	1,600.00	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	This is a cumulative figure. Quarter 3 result 194 There has been a 43.6% decrease in the number of statutory acceptances from 344 in Q2 to 194 in Q3. However, the total number of decisions has decreased by 19.5% from 846 in Q2 to 681 in Q3 showing that access to the homelessness service has not declined at the same pace as acceptances and 'not homeless' have increased by 12.8% from Q2 (as a proportion of all decisions). This highlights the continued achievements of homelessness prevention through an options, advice and solutions focused service.													
LKI-HAS5 LAA-SSC26	The number of homeless acceptances resulting from parental eviction (cumulative)	Homeless and Advisory Service	Monthly Numerical	Fall	254.00	210.00	95.00	130.00	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	This is a cumulative figure. Quarter 3 result 22. There has been a 27% reduction between Q3 and Q2 of homeless acceptances due to top parental eviction (all ages). Again, a major factor in achieving this has been the successful partnership work between HAP and Archway. There has been a 41% reduction between Q3 and Q2 in homeless acceptances (16) due to parental eviction for 16 - 25 year olds. A major factor in this achievement has been the incorporation of the Archway young persons mediation service at HAP.													
SP-KP11	Service users who are supported to establish and maintain independent living.	Homeless and Advisory Service	Quarterly %	Rise	N.A.	100	0	99		N.A.	N.A.	N.A.	N.A.	Some concerns
<b>Comments</b>	AWAITING Q3 Results - Deadline for submission of quarterly workbooks by SP commissioned service providers is the 21st of January. Deadline for submission of the quarterly extract to CLG is the 29th of February. Service will be able to report performance in mid-February. Q2 figure was 99%													



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SP-KPI2	Service users who have moved on in a planned way from temporary living arrangements	Homeless and Advisory Service	Quarterly %	Rise	N.A.	76.0	0.0	65.0		N.A.	N.A.	N.A.	N.A.	Some concerns
<b>Comments</b>	AWAITING Q3 result - Deadline for submission of quarterly workbooks by SP commissioned service providers is the 21st of January. Deadline for submission of the quarterly extract to CLG is the 29th of February. Service will be able to report performance in mid-February. Q2 result 59%													
BV-184a CP-HM51 CPA-H1	The proportion of local authority homes which were non-decent at 1st April 07.	Housing Management	Monthly %	Fall	39	33	35	35	↑	13	42	52	3	No concerns
<b>Comments</b>	Performance reflects capital programme commitments for this year which takes account of a review of decency in individual properties to determine the best way to prioritise resources. Performance continues to be monitored with ALMOS on a quarterly basis and discussions are ongoing about their forward investment strategies for 08/09 and 09/10.													
BV-184b CPA-H2	The percentage change in the proportion of non-decent LA homes which are not decent between 1st April 2007 and 1st April 2008	Housing Management	Monthly %	Rise	14.1	40.0	5.4	28.4	↑	31.5	5.2	15.9	5	No concerns
<b>Comments</b>	As BV184 a													
BV-212 CPA-H8	Average time taken to re-let local authority housing.	Housing Management	Monthly Days	Fall	41	32	41	40	↑	26	46	60	2	Some concerns
<b>Comments</b>	Changes have been made to the PI specification following the 2006/07 external audit of BV212 and internal data quality work. As a result there has been a significant increase in the reported time taken to relet void properties. A target of 40 days would have been set at the start of the year if the new criteria had been applied. CPA Mid threshold.													
BV-63 CP-HM52 LAA-HCOP21	Energy Efficiency - the average SAP rating of local authority owned dwellings	Housing Management	Quarterly Numerical	Rise	65	67	75	75	↑	72	65	65	5	No concerns
<b>Comments</b>	Q3 result has been generated using the SAP 2001 methodology in line with the indicator specification. The target for the year using the SAP 2001 methodology is 75.3. The actual target set and previous results were generated against the SAP 2005 methodology, pre-empting its introduction during the current reporting year, which subsequently has not happened.													
BV-66a CPA-H6	Rent collected by the local authority as a proportion of rents owed on Housing Revenue Account (HRA) dwellings.	Housing Management	Monthly %	Rise	96.69	97.00	96.70	96.70	↑	98.57	97.07	95.32	2	No concerns
<b>Comments</b>	Overall city performance is following a similar trend to 2006/07. Reasons for suspected slow progress include the impact of setting up the new ALMOs and reviewing staffing structures, and national trends in levels of personal debt, making rent collection more difficult. Environments and Neighbourhoods is working with ALMOs to ensure that procedures are reviewed and staffing structures set up to maximise effectiveness of rent collection. LCC is also working with ALMOs to develop financial inclusions strategies.													
BV-66b	The number of local authority tenants with more than seven weeks of (gross) rent arrears as a percentage of the total number of council tenants.	Housing Management	Monthly %	Fall	7.29	7.00	6.92	7.00	↑	3.89	7.60	10.20	2	No concerns
<b>Comments</b>	Performance continues to improve, and the target should be achieved by year end.													
BV-66c	Percentage of local authority tenants in arrears who have had Notices Seeking Possession served	Housing Management	Monthly %	Fall	24.93	23.50	15.27	21.00	↑	16.55	32.99	29.94	3	No concerns
<b>Comments</b>	Predicting a 15% improvement on last years result													

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BV-66d	Percentage of local authority tenants evicted as a result of rent arrears.	Housing Management	Monthly %	Fall	0.29	0.26	0.21	0.28	↑	0.20	0.49	0.54	6	No concerns
<b>Comments</b>	Based on current eviction levels the year end target will not be reached. This is because of action being taken in relation to arrears contributing to BV66a.													
LKI-HMA3	Percentage of rent lost through Local Authority dwellings becoming vacant	Housing Management	Monthly %	Fall	1.60	1.50	1.28	1.30	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	Significant improvements in void numbers have had a positive impact on the rent loss figure.													
LKI-HMA4 CPA-H5	The average time taken to complete non-urgent responsive repairs	Housing Management	Monthly Days	Fall	12.70	11.00	9.83	11.00	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	CPA Upper threshold based on year end prediction.													
LKI-HMA7 CPA-H4	The percentage of urgent repairs completed within Government time limits	Housing Management	Monthly %	Rise	96.72	97.35	98.55	98.00	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	CPA Upper threshold based on year end prediction.													
LKI-NR4 LAA-SSC32A	Percentage of local authority homes which meet the governments decency standard	Housing Management	Monthly %	Rise	70.22	80.00	65.12	65.10	↓	N.A.	N.A.	N.A.	N.A.	Some concerns
<b>Comments</b>	06/07 Year End figure of 70.22 was a provisional Figure. Actual figure should have been 61%. The target set for 07/08 year end has been set at 80% but this should have been 67%. This indicator is the inverse of BV184a.													
BV-64 CP-PSH2 CPA-H23	The number of private sector dwellings that are returned into occupation or demolished as a direct result of action by the local authority	Private Sector Housing Strategy	Monthly Numerical	Rise	2377.00	1500.00	1924.00	2400.00	↑	95	8	561	1	No concerns
<b>Comments</b>	Improvement work undertaken jointly between Council Tax and Environmental Health has resulted in enhanced performance. CPA Upper threshold.													
TS-E32	Trading standards, visits to high risk premises	Trading Standards	Quarterly %	Rise	100.00	100.00	29.00	100.00	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	High risk premises are identified using a national scheme. The top quartile figure, target and projected year end performance is 100%. During the first 3 quarters 19%, 28.2% and 29% of premises were visited meaning the cumulative score is 76.4%. The remaining 23.6% will be achieved by the end of January 2008 to ensure sufficient time remains in February and March to revisit non compliant premises before the year end (see below).													
TS-E33a	Trading Standards - levels of business compliance - high risk premises	Trading Standards	Quarterly %	Rise	100.00	95.00	100.00	95.00	↓	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	During the third quarter compliance levels have remained at, or just below 100%. As the planned high risk premises will all have been visited by January 2008 advice and follow up visits can be undertaken in February and March 2008 to ensure compliance exceeds 95% at year end.													
TS-E33b	Trading Standards - levels of business compliance - medium risk premises	Trading Standards	Quarterly %	Rise	100.00	95.00	99.30	95.00	↓	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	N.A.													
TS-E33c	Trading standards - levels of business compliance - low risk premises	Trading Standards	Quarterly %	Rise	97.10	95.00	100.00	95.00	↓	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	N.A.													

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BV-82a(i) CP-RC50 CPA-E6	Percentage of household waste arisings which have been sent by the authority for recycling	Refuse Collection & Waste Management	Quarterly %	Rise	15.83	18.07	17.25	18.18	↑	22.88	15.79	15.14	3	No concerns
<b>Comments</b>	The figures reported relate to April to November only, as December's figures were not available at the time of running this report.													
<b>Comments</b>	The levels of recycling undertaken this year so far have increased on the previous year. This is largely due to significant increases in the levels of scrap metal and timber being collected at household waste sites. It is projected that this level of recycling will be maintained, and the service will achieve its year end target.													
BV-82a(ii) CPA-E6	Total tonnage of household waste arisings which have been sent by the authority for recycling	Refuse Collection & Waste Management	Quarterly Numerical	Rise	53,486.00	61,435.00	39,679.00	59,789.00	↑	16,862.25	6,951.73	34,060.22	2	No concerns
<b>Comments</b>	The figures reported relate to April to November only, as December's figures were not available at the time of running this report.													
<b>Comments</b>	The levels of recycling undertaken this year so far have increased on the previous year. This is largely due to significant increases in the levels of scrap metal and timber being collected at household waste sites. It is projected that this level of recycling will be maintained, and the service will achieve its year end target.													
<b>Comments</b>	Please be aware that the predicted year end result is colour coded amber due to the tolerance levels set and the fact that although we are increasing the proportion of waste recycled, our waste arisings are reducing resulting in less tonnage overall.													
LK1-82 A&B (i)	Percentage of household waste arisings sent by the authority for recycling or composting	Refuse Collection & Waste Management	Monthly %	Rise	22.30	25.46	26.52	26.46	↑	N.A.	N.A.	22.60	4.00	No concerns
<b>Comments</b>	Please see comments for BV82a (i) & b (i).													
LK1-82A&B (ii)	Total tonnage of waste arisings sent for recycling and composting	Refuse Collection & Waste Management	Monthly Number	Rise	74971.00	86560.00	61006.00	87008.00	↑	N.A.	N.A.	49982.07	4	No concerns
<b>Comments</b>	Please see comments for BV82a (ii) & b (ii).													
BV-82b(i) CP-RC5 CPA-E6	The percentage of household waste sent by the authority for composting or treatment by anaerobic digestion	Refuse Collection & Waste Management	Quarterly %	Rise	6.47	7.39	9.27	8.28	↑	15.53	5.49	7.22	6	No concerns
<b>Comments</b>	The figures reported relate to April to November only, as December's figures were not available at the time of running this report.													
<b>Comments</b>	The proportion of waste sent for composting has increased significantly on last year, by 4.68% (5692 tonnes). This is largely due to the garden waste collection pilot. The service is currently planning the roll out of this service to other properties in the 2008/09 financial year, which should improve our performance on this indicator in the future.													
BV-82b(ii)	The tonnage of household waste sent by the authority for composting or treatment by anaerobic digestion	Refuse Collection & Waste Management	Quarterly Numerical	Rise	21,845.00	25,125.00	21,327.00	27,219.00	↑	10,795.86	2,616.12	15,921.85	2	No concerns
<b>Comments</b>	The figures reported relate to April to November only, as December's figures were not available at the time of running this report.													
<b>Comments</b>	The proportion of waste sent for composting has increased significantly on last year, by 4.68% (5692 tonnes). This is largely due to the garden waste collection pilot. The service is currently planning the roll out of this service to other properties in the 2008/09 financial year, which should further improve our performance on this indicator in the future.													
<b>Comments</b>	Overall, the service is expected to exceed its year end target.													



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BV-82c(i)	Percentage of the total tonnage of household waste arisings which have been used to recover heat, power and other energy sources	Refuse Collection & Waste Management	Quarterly %	Rise	0.53	0.02	0.39	0.40	↓	11.66	0.00	26.92	5	No concerns
<b>Comments</b>	<p>The figures reported relate to April to November only, as December's figures were not available at the time of running this report.</p> <p>Although good performance on this indicator is measured by a rise, over the longer term, whether we want our performance to rise or fall for this indicator will depend on our decision as to a waste treatment solution. As land fill taxes increase, we need to minimise the amount of waste we send to land fill and may choose to divert this to other areas such as recovering heat, power and other energy sources.</p> <p>At present, our performance on this indicator is linked directly to our success in parts a and b of this indicator, as the fewer SORT rejections we receive, the less tonnage we have to generate energy from waste; hence the reason for this year's target being set lower than we achieved last year. Based on current performance we are set to achieve our target.</p>													
BV-82c(ii)	Tonnage of household waste arisings which have been used to recover heat, power and other energy sources	Refuse Collection & Waste Management	Quarterly Numerical	Rise	1775.00	72.00	894.00	1324.00	↓	25480.64	1.36	77180.97	4	No concerns
<b>Comments</b>	<p>The figures reported relate to April to November only, as December's figures were not available at the time of running this report.</p> <p>Although good performance on this indicator is measured by a rise, over the longer term, whether we want our performance to rise or fall for this indicator will depend on our decision as to a waste treatment solution. As land fill taxes increase, we need to minimise the amount of waste we send to land fill and may choose to divert this to other areas such as recovering heat, power and other energy sources.</p> <p>At present, our performance on this indicator is linked directly to our success in parts a and b of this indicator, as the fewer SORT rejections we receive, the less tonnage we have to generate energy from waste; hence the reason for this year's target being set lower than we achieved last year. Based on current performance we are set to achieve our target.</p>													
BV-82d(i) CP-RC52	Percentage of household waste arisings which have been landfilled	Refuse Collection & Waste Management	Quarterly %	Fall	77.09	74.52	73.08	73.14	↑	55.63	71.69	47.81	6	No concerns
<b>Comments</b>	<p>The figures reported relate to April to November only, as December's figures were not available at the time of running this report.</p> <p>The tonnage of waste sent to landfill is down 5.29% on the same period last year. This reduction can be directly attributed to the improvements made in part a and b of this indicator and year end projections suggest that we will exceed our target.</p> <p>In terms of our performance against other waste disposal authorities it is not valid to compare our performance with the All England Quartiles as the figures are skewed by the fact that a number of authorities have incinerators. Also, with regard to the core cities, 2 of the authorities are not waste disposal authorities and 3 have incinerators and as such their performance will be markedly better than Leeds on this indicator and, until Leeds makes a decision on its waste strategy our performance will continue to appear not as good.</p>													
BV-82d(ii)	The tonnage of household waste arisings which have been landfilled	Refuse Collection & Waste Management	Quarterly Numerical	Fall	260,416.00	253,357.00	168,077.00	240,506.00	↑	49,145.76	177,636.40	108,737.97	6	No concerns
<b>Comments</b>	<p>The figures reported relate to April to November only, as December's figures were not available at the time of running this report.</p> <p>The tonnage of waste sent to landfill is down 5.29% on the same period last year. This reduction can be directly attributed to the improvements made in part a and b of this indicator and year end projections suggest that we will exceed our target.</p> <p>In terms of our performance against other waste disposal authorities it is not valid to compare our performance with the All England Quartiles as the figures are skewed by the fact that a number of authorities have incinerators. Also, with regard to the core cities, 2 of the authorities are not waste disposal authorities and 3 have incinerators and as such their performance will be markedly better than Leeds on this indicator and, until Leeds makes a decision on its waste strategy our performance will continue to appear not as good.</p>													

## Environment and Neighbourhoods Quarter 3 Performance Report 2007/08

Reference	Title	Service	Frequency & Measure	Good Performance	2006/07 Year-End	2007/08 Target	Current Position as at 31st December 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2006/07 Year-End data)	All England Bottom Quartile (Based on 2006/07 Year-End data)	Core City Average (Based on 2006/07 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2006/07 Year-End data)	Data Quality Issues
BV-84a CPA-E26	Number of kilograms of household waste collected per head of population	Refuse Collection & Waste Management	Quarterly KG	Fall	467.2	467.2	306.6	457.2	↑	395.0	480.1	452.9	7	No concerns
<b>Comments</b>	<p>The figures reported relate to April to November only, as December's figures were not available at the time of running this report.</p> <p>The kilogram's of waste per head of population continues to reduce. Compared to this period last year, we have reduced our kgs per head by 14.32kgs. Two factors have contributed to this. Firstly, our waste arisings have reduced suggesting that our strategies to try and reduce the amount of waste Leeds produces are working. Secondly, the population figures provided by the Office of National Statistics estimate that the population of Leeds has increased by over 27,000, which has a positive impact on this indicator as there are more people to divide the total waste arisings between.</p> <p>Provided this trend continues, the service is set to exceed its target.</p>													
BV-84b	Percentage change from the previous financial year in the number of kilograms of household waste collected per head of population	Refuse Collection & Waste Management	Quarterly %	Fall	1.08	0.01	-4.46	-2.13	↑	-1.78	2.51	-1.24	7	No concerns
<b>Comments</b>	<p>The figures reported relate to April to November only, as December's figures were not available at the time of running this report.</p> <p>The improvement on this PI continues. Year end forecasts predict that we will exceed the targets set. For further information, please see comments for part a of this indicator.</p>													
BV-91 CPA-E7A	Percentage of population resident in the authority's area serviced by a kerbside collection of recyclables	Refuse Collection & Waste Management	Quarterly %	Rise	92.4	95.0	92.6	92.6	↑	100.0	95.4	91.4	3	Some concerns
<b>Comments</b>	<p>Improvements on this performance indicator are constrained by lack of budget however, the service is still above the core city average for access to kerbside recycling which considering the size of Leeds in an achievement.</p> <p>During December, the Woodhouse area of Leeds was targeted by the Education &amp; Awareness Team with the aim of increasing access to kerbside recycling. Over 900 bags and, where appropriate bins were issued to residents allowing them to dispose of recyclable materials. The impact of this will be reflected in January's figures.</p> <p>In addition, a project to increase the number of high rise buildings and sheltered housing centres able to recycle continues. Routes for the scheme are in the process of being developed and will also be included in January's stats.</p> <p>With regard to data quality, a project is underway to assess the benefits of a GIS system.</p>													
BV-91b	Percentage of households resident in the authority's area served by a kerbside collection of at least two recyclables	Refuse Collection & Waste Management	Quarterly %	Rise	92.4	95.0	92.6	92.6	↑	100.0	93.5	74.9	2	Some concerns
<b>Comments</b>	<p>Improvements on this performance indicator are constrained by lack of budget however, the service is still above the core city average for access to kerbside recycling which considering the size of Leeds in an achievement.</p> <p>During December, the Woodhouse area of Leeds was targeted by the Education &amp; Awareness Team with the aim of increasing access to kerbside recycling. Over 900 bags and, where appropriate bins were issued to residents allowing them to dispose of recyclable materials. The impact of this will be reflected in January's figures.</p> <p>In addition, a project to increase the number of high rise buildings and sheltered housing centres able to recycle continues. Routes for the scheme are in the process of being developed and will also be included in January's stats.</p> <p>With regard to data quality, a project is underway to assess the benefits of a GIS system.</p>													

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Reference	Title	Service	Frequency & Measure	Good Performance	2006/07 Year-End	2007/08 Target	Current Position as at 31st December 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2006/07 Year-End data)	All England Bottom Quartile (Based on 2006/07 Year-End data)	Core City Average (Based on 2006/07 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2006/07 Year-End data)	Data Quality Issues
LKI-RC1	Number of household collections missed per 100,000 collections	Refuse Collection & Waste Management	Quarterly numerical	Fail	85.0	95.0	52.2	60.2	↑	N.A.	N.A.	N.A.	N.A.	Some concerns
<b>Comments</b>	Year to date, the number of missed bins per 100,000 collected has increased. Despite few reports of missed bins by the crews, the contact centre experienced an increase in reports. This will be highlighted to the management team. Over the quarter the service has worked hard to ensure that new properties built in the city are included in the black bin routes and overall, the service is on track to exceed its year end target.													
LKI-RC1b	Percentage of household waste collections, collected per 100,000 collections	Refuse Collection & Waste Management	Quarterly %	Rise	99.9	99.9	99.9	99.9	↑	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	Year to date, the number of missed bins per 100,000 collected has increased. Despite few reports of missed bins by the crews, the contact centre experienced an increase in reports. This will be highlighted to the management team. Over the quarter the service has worked hard to ensure that new properties built in the city are included in the black bin routes and overall, the service is on track to exceed its year end target.													
BV-199a CP-SC50 CPA-E4 LAA-SSC4	The proportion of relevant land and highways (expressed as a percentage) that is assessed as having combined deposits of litter and detritus that fall below an acceptable level	Street Cleansing	Quarterly %	Fail	17.3	16.0	13.0	16.0	↑	7.0	17.0	16.3	6	No concerns
<b>Comments</b>	The good performance reported previously has been improved upon further. The reduced levels of litter reported has been maintained, assisted by campaigns run over the quarter most notably the anti fast food litter campaign run in conjunction with ENCAMS. Also, levels of detritus have reduced since the last survey period, resulting in us exceeding our target. Overall, our performance is especially pleasing as the most recent survey covered a high number of SOA's. These are covered by the work undertaken by the Environmental Pride Teams and the scores achieved demonstrate the success of the scheme. Please note that it is only statistically reliable to compare our result with other large authorities with a similar population size (Core Cities). To compare our performance to the All England Quartiles is not a valid comparison.													
BV-199b	The proportion of relevant land and highways (expressed as a percentage) from which unacceptable levels of graffiti are visible	Street Cleansing	Quarterly %	Fail	6	7	7	7	↓	1	5	11	3	No concerns
<b>Comments</b>	Levels of graffiti have reduced since the last survey however, recreation areas within the surveyed areas have been highlighted as problem areas. This information is being passed to the graffiti removal team along with previous survey results to help inform the way forward in terms of the graffiti strategy, which will be put together during 2008/09. Industrial and warehousing sites were also identified as a problem areas, however we are limited to the impact we can have on this score as the land is private. Based on past trends and the improved performance during this quarter, we now expect to achieve our year end target. As with part a of this indicator it is only statistically reliable to compare our result with other large authorities with a similar population size (Core Cities). To compare our performance to the All England Quartiles (which includes rural areas which do not have graffiti issues like urban areas do) is not a valid comparison. Compared to the core cities, we are well below the average score for levels of graffiti.													
BV-199c	The proportion of relevant land and highways (expressed as a percentage) from which unacceptable levels of fly-posting are visible	Street Cleansing	Quarterly %	Fail	1	1	1	1	↔	0	1	2	1	No concerns
<b>Comments</b>	Our performance on this indicator has improved since the last survey. Our performance has been assisted by the fact that 79 flyer drums are in operation throughout the city and enforcement action is taken when necessary.													



## Environment and Neighbourhoods Quarter 3 Performance Report 2007/08

Reference	Title	Service	Frequency & Measure	Good Performance	2006/07 Year-End	2007/08 Target	Current Position as at 31st December 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2006/07 Year-End data)	All England Bottom Quartile (Based on 2006/07 Year-End data)	Core City Average (Based on 2006/07 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2006/07 Year-End data)	Data Quality Issues
BV-199d	The year-on-year reduction in the total number of incidents and increase in total number of enforcement actions taken to deal with fly tipping	Street Cleansing	Quarterly Level	Fall	3	2	1	2	↑	1	3	3	2	No concerns
<b>Comments</b>	Once again, the service has achieved a 'very effective' rating - the best score possible. This is due to the significant increase in the number of enforcement actions that have been undertaken year to date compared to the same period last year. However, a number of Enforcement Officers are funded through NRF and the funding comes to an end in March 2008. Although the service will continue to target flytipping offences, there is a possibility that the number of enforcement actions will reduce in 2008/09 which may impact on the score achieved for this indicator.													
BV-218a	Percentage of new reports of abandoned vehicles investigated within 24 hours of notification	Street Cleansing	Quarterly %	Rise	92.54	92.50	86.04	90.00	↓	98.55	82.00	87.85	2	Some concerns
<b>Comments</b>	Due to the unavailability of police resources (as a result of long term sickness) performance on this indicator has deteriorated. However, the Police Officer has been back in post since December and improvements have been made towards the end of quarter 3 with 90% of vehicles being investigated within 24 hours during December. It is hoped that these improvements will continue but it is unlikely that we will achieve our year end target, although we should achieve a higher score than the core cities average.													
BV-218b LAA-SSC57	Percentage of abandoned vehicles removed within 24 hours from the point at which the authority is legally entitled to remove the vehicle	Street Cleansing	Quarterly %	Rise	92.17	90.00	82.38	86.00	↓	97.87	75.50	87.73	5	Some concerns
<b>Comments</b>	Although improvements have been made since the last report, we are still performing below target. To set this in context, over the quarter only 6 vehicles were collected outside the 24 hour time window. Doncaster Motor Spares have moved their operation since the flooding and their performance is being managed on a daily basis by the Highways Enforcement Manager and although we expect our performance to continue to improve it is unlikely that we will meet our year end target.													
LKI-SC6	The average time taken to remove fly tips	Street Cleansing	Quarterly Days	Fall	1.11	1.15	1.55	1.55	↓	N.A.	N.A.	N.A.	N.A.	No concerns
<b>Comments</b>	Despite the fact that the number of flytips recovered is reducing, the average number of days taken to remove them is steadily increasing due to the reduced number of crew 'spots' which are included in the calculation of this PI and inflate the figures. This is due to the fact that the crew spots increase the number of jobs recorded but do not increase the number of days taken to remove them (as they are picked up on the same day they are spotted). As such, the service divide the same number of days between a greater number of jobs, bringing the average down.													
	If this trend continues, we are unlikely to achieve our year end target.													



Originator: Harvinder  
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**Report of the Director of Environment and Neighbourhoods**

**Scrutiny Board**

**Date:** 27<sup>th</sup> February 2008

**Subject:** Safer Leeds Partnership Plan

**Electoral Wards Affected:**

Ward Members consulted  
(Referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Eligible for Call in

Not Eligible for Call In  
(Details contained in the report)

**EXECUTIVE SUMMARY**

The report seeks Scrutiny Board's comments on the (draft) Safer Leeds Partnership Plan. The Plan sets out the priorities for 2008 – 11 and reports on the progress made towards the current three-year Safer Leeds Strategy running from 2005 until 2008.

Safer Leeds (the Crime and Disorder Partnership for Leeds) has a statutory duty to produce this Plan. The Plan outlines the strategic outcomes and activities the Partnership aims to deliver.

The Plan will be reviewed and renewed annually to reflect any new emerging priorities.

**1.0 Purpose Of This Report**

1.1 The purpose of this report is to seek Scrutiny Board's comments on the Safer Leeds Partnership Plan. The Partnership has a statutory duty to produce a partnership plan covering the period 1<sup>st</sup> April to 31<sup>st</sup> March 2011. The plan sets out for the next three years strategic outcomes and annual improvement priorities and activities. (Appendix 1)

**2.0 Background Information**

2.1 The Police and Justice Act 2006 received Royal Assent on 8 November 2006. The Act amended the partnership provisions of the Crime and Disorder Act 1998 to make Crime and Disorder Reduction Partnerships (CDRPs) a more effective vehicle for tackling crime, anti-social behaviour and substance misuse in their communities

The amendments to the Crime & Disorder Act abolished the duty on CDRPs to produce an audit and strategy every three years. The new statutory requirement for CDRPs is to produce a partnership plan for tackling crime and disorder issues.

### **3.0 Main Issues**

#### **3.1 Safer Leeds Partnership Plan**

3.2 The five strategic outcomes that the partnership plan aims to deliver are:

- Creating safer environments by tackling crime
- Improving lives by reducing the harm caused by substance misuse
- Supporting victims and reducing the risk of victimization
- Reducing offending and managing offending behaviour
- Improving community confidence and public satisfaction

3.3 The strategic outcomes are based on the analysis of the strategic assessment, consultation with the public, the legal requirements and targets placed on the Partnership. Each outcome will have improvement priorities and delivery activities.

### **4.0 Implications For Council Policy And Governance**

4.1 Safer Leeds is obliged to work within the national framework to deliver improvements within the public service agreements in relation to crime reduction.

### **5.0 Legal And Resource Implications**

5.1 Safer Leeds Partnership receives grant funding from a variety of sources, all of which are managed through the Community Safety Commissioning process to deliver against the strategic outcomes. These include:

- Adult Pooled Treatment Budget (Department of Health)
- Drugs Intervention Programme Main Grant (Home Office)
- Area Based Grant funding including Neighbourhood Renewal Fund, Safer Stronger Communities Fund, Trailblazer (Respect) and Local Public Service Agreement monies
- Additional short-term grants from regional GOYH
- Leeds City Council
- West Yorkshire Police

### **6.0 Conclusion**

6.1 Safer Leeds has a statutory duty to produce a Partnership Plan covering the period 1<sup>st</sup> April to 31<sup>st</sup> March 2011. The plan in appendix 1 will be reviewed and renewed annually to reflect new emerging priorities. The partnership has a duty to consult and inform communities on community safety plans. The activities identified in the plan reflect community priorities, concerns, and link directly to both local and national related strategies and plans.

### **7.0 Recommendations**

7.1 Members are requested to comment upon the Safer Leeds Partnership Plan.

Safer Leeds Partnership Plan  
2008-2011

## Contents

- X Foreword
- X Introduction  
(Mission and Purpose)
- X Key Successes (2005-2008)  
(What we delivered)
- X Facts and Figures  
(What our assessment told us)
- X Our Strategic Outcomes  
(What we want to achieve by 2011)
- X Our Structures and Delivery Processes
- X Measuring Our Performance
- X How to Contact Us

## Foreword

We are pleased to report the sustained improvements made during the life of our previous strategy and the considerable progress made in tackling crime across the city. For example, in 2007/08, there were X recorded crimes, X fewer offences than in 2003/04, equivalent to X% reduction. However, we know there is still more to do as like many other cities, Leeds continues to be confronted by the challenges that crime, anti-social behaviour and drug addiction bring. Crime and disorder remains a primary concern for the citizens of Leeds.

Safer Leeds has a statutory duty to produce a partnership plan covering the period 1<sup>st</sup> April 2008 to 31<sup>st</sup> March 2011. This allows us to plan for short, medium and long term priorities and to align with other planning cycles, notably the Leeds Local Area Agreement. This plan presented here will be reviewed and renewed annually to reflect any new emerging priorities.

This partnership plan outlines our strategic outcomes for the next three years (2008-2011) and specifically our improvement priorities for the year ahead (2008-2009).

We intend to build on our previous success by tackling those problems of greatest concern and believe that this partnership plan is flexible enough to respond to the changing demands that might be placed on us.

It is important to Safer Leeds that, no matter where people live in Leeds, they should not only be safe, but also feel safe. Your assistance is very important to us because you can help us deliver this partnership plan. By working together in partnership with you, we can achieve sustained crime reductions and make Leeds a safer place to live, work and visit.

During the year ahead, we will strengthen our community safety commitment to partnership approaches and endeavour to tackle the most significant issues of concern to the citizens of Leeds in a responsible and effective manner.

**Safer Leeds**  
tackling drugs and crime

**Councillor Les Carter (Chair of Safer Leeds Board) &  
Neil Evans (Chair of Safer Leeds Executive)**



# Introduction

Safer Leeds is a statutory partnership formed as a result of the Crime and Disorder Act 1998.

## Who we are

Safer Leeds Executive is made up of senior officers from the 'responsible authorities'.

- Leeds City Council
- Leeds Primary Health Care Trust
- West Yorkshire Fire and Rescue Service
- West Yorkshire Police
- West Yorkshire Police Authority.

They set strategic direction and are accountable for delivering the partnership plan by making decisions about activity, resource allocation and problem solving.

Safer Leeds Board is made up of representatives from the public, private and voluntary sectors. This is a consultative group that reviews the partnership plans and ensures that community consultation is co-ordinated effectively and reports to the citizens of Leeds.

# Safer Leeds

**tackling drugs and crime**

## Our Mission - what we want to achieve

The overall mission of Safer Leeds is:

**'To secure sustainable reductions in crime and disorder and address the fear of crime in Leeds'.**

## Our Purpose - what are we here to do

In partnership with the citizens of Leeds we are here to deliver the Safer Leeds partnership plan and thereby contribute to creating safer and stronger communities.

By undertaking the 2007 audit and producing this plan Safer Leeds has had an opportunity to:

- Review progress in terms of activity, impact, performance, risk and value for money.
- Reassess the extent of crime, disorder and substance misuse.
- Engage with stakeholders and local communities to set improvement priorities.
- Develop short, medium and long term performance measures.
- Consider how resources can be effectively used to improve service delivery and
- Ensure that our improvement priorities are included in wider community plans.

This plan has not been developed in isolation and links directly to both local and national related strategies and plans.

## Vision - where we want to be

Leeds Initiative (the local strategic partnership) guides the work of all partnerships' in the city towards achieving the long-term ambition of the Vision for Leeds (2004-2020) of 'making sure everyone has a better quality of life now and for generations to come'.

Safer Leeds shares this Vision and recognises we have an important role to play in realising the public's aspirations. The Vision commits Leeds Initiative and its partnerships' to make sure that they:

**'tackle crime and community safety in every one of the Vision's programmes of work'.**

Insert photo

The Safer Leeds partnership plan sets out:

- What we delivered (2005-2008)
- What our assessment told us
- What we want to achieve by 2011
- Our structures and delivery processes and
- How we will performance manage this plan.

## Key Successes (2005-2008) - Examples of what we delivered.

### Tackling Burglary - Alleygating

#### What was the issue?

In 2003/04, some parts of the city had burglary rates higher than the city average. It was felt that by restricting access to back streets and or carriageways this would deter potential criminals.

Learning from best practice elsewhere, Safer Leeds decided to introduce alleygating to support other crime prevention measures and to provide reassurance in key neighbourhoods across the city.

#### What did we do?

The Clean Neighbourhoods and Environment Act 2005 gave local authorities more powers to temporarily restrict access to public highways for the purposes of crime prevention.

By December 2007, Leeds had 115 Alleygates covering 69 carriageways and passageways. Areas covered include Harehills, Beeston, Woodhouse, Burley, Chapeltown, Burmantoffs and Chapel Allerton - these have been put up in response to residents who have suffered from anti-social behaviour and other criminal activities.

#### What difference did we make?

Alleygating is one of several tools that Leeds utilises to address domestic burglary. Feedback has been very positive suggesting alleygates have helped to prevent crime and reduce the levels of anti-social behaviour and fly-tipping. A local residents said:

*'I used to be scared to walk past the alley and heard stories of girls being dragged in there. It is a lot quieter on the streets now and not as much damage. There is less anti-social behaviour, less vandalism, and children can play safely.'*

### Tackling Anti-Social Behaviour

#### What was the issue?

Issues relating to ASB can affect peoples' everyday life and can devastate a neighbourhood. Safer Leeds recognises that ASB issues can be complex and challenging and that they cannot be dealt with in isolation.

#### What did we do?

The current ASB strategy focuses on three strands:

- Prevention - resolving ASB at the earliest opportunity through the use of low level interventions such as acceptable behaviour contracts mediation, informal warnings and referral to diversionary schemes.
- Enforcement - using the full range of tools and powers available to all partners to tackle persistent ASB including Anti Social Behaviour Orders and
- Resettlement - to ensure where legal remedies are pursued, perpetrators of ASB continue to be monitored and are directed towards supportive services to sustain reductions in ASB.

In 2007, Leeds awarded 'Respect Area' status by the Home Office as a recognition of its track record for dealing with ASB

#### What did we achieve?

During the last year we have made further improvements in delivering against the 5 'non-negotiable' outputs these being:

- Establishing a Family Intervention Project.
- Establishing a Parenting Programme.
- Demonstrating openness and accountability through
- Face the People sessions.
- Using the full range of tools and powers.
- Adoption of the Respect Housing Standard.

# Key Successes (2005-2008) - Examples of what we delivered.

## Operation Champion - Reducing Neighbourhood Crime

### What was the issue?

In January 2007, following a review of our performance we felt more could be done in our communities to tackle environmental crime in those areas suffering high levels of crime and ASB.

### What did we do?

Safer Leeds revitalised and renamed existing operations under the name Operation Champion. Co-ordinated by Safer Leeds, Operation Champion is a multi-agency response to crime and grime problems at a local level. Activity and takes place 3 times per month in targeted 'hotspots' to provide reassurance to local people that agencies are working together to try and resolve local problems.

### What did we achieve?

Between February 2007 and the end of September 2007, a total of 17 Operation Champions had been undertaken resulting in:

- 280 Arrests.
- 463 Vehicles stopped using ANPR.
- 120 Vehicles removed by DVLA.
- 158 ASB home visits.
- 385 Properties identified for target hardened measures.
- Locations where graffiti removed.
- 286 Domestic properties where rubbish removed.
- 55 Licensed premises visited on test purchasing exercise.
- 149 Hours committed by supervised young offenders carrying out environmental clean up work.
- 1010 Hours committed by Neighbourhood Wardens carrying out environmental audits and clean ups.
- 798 Visits by Environmental Enforcement officers to domestic properties.

## Neighbourhood Policing - Police Community Support Officers

### What was the issue?

We know from our consultation with residents that having a highly visible and reassuring presence in our neighbourhoods is important to the citizens of Leeds. As a result, funding for PCSOs to be deployed across the city has been increased.

### What did we do?

There are now some 392 PCSOs in Leeds, of which 170 are directly funded by Leeds City Council. There are a minimum of five PCSOs assigned to each of the 33 wards across the city.

Leeds PCSOs' duties include:

- providing support for front-line policing.
- conducting house-to-house enquiries.
- guarding crime scenes.
- dealing with minor offences.
- offering early intervention to deter people from committing offences.
- providing crime prevention advice.

### What difference did we make?

PCSOs have spent on average 85% of their time working within the community. Examples, where PCSOs have contributed towards the success of operations include:

- In autumn 2006, as part of the West Yorkshire Police Operation Strikeback, PCSOs were deployed in 'hot spot' areas at key times in order to make sure an increased police presence was on the streets. During this period, burglaries decreased by over half and numerous prolific offenders were arrested.
- In December 2006, Operation Barnabas, led by Inner Neighbourhood Policing Team, concentrated on four licensed premises. Drugs detection dogs were used to identify people within the pubs and clubs who were carrying illegal drugs. Nineteen people were searched, of whom eight were arrested. Six of these people were arrested for drugs offences and two people for possessing drugs with intention to supply.

PCSOs have become an important part of tackling crime in our neighbourhoods and work within the Neighbourhood Policing Teams.

## Key Successes (2005-2008) - Examples of what we delivered.

### Tackling Drug Misuse - Improving Lives

#### What was the issue?

Research undertaken in December 2005, on behalf of the Home Office, estimated that Leeds had between 6050 and 7154 problem drug users. Of these, an estimated 3,352 inject Class A drugs.

#### What did we do?

The city's Drug Intervention Programme (DIP) aims to get adult drug misusing offenders out of crime and into treatment, with support from other key services, including housing, employment and training. Operationally the team is made up of over 90 staff from agencies including the Council, Leeds PCT, West Yorkshire Probation, West Yorkshire Police, Safer Leeds, Social Services and several voluntary sector services.

In 2007, a single point of contact was established within the Mabgate Mills centre, where drug users can access rapid prescribing, attend appointments with case managers and participate in various group work and activities.

#### What difference did we make?

Joint partnership working has led to an overall improvement in the case management of clients through their treatment journey. As a direct result there has been a movement towards treating the causes as well as the symptoms of their offending behaviour.

This joint working shows how all aspects of offenders' lives from their drug taking to their offending behaviour can be changed to enable individuals to move on with their lives.

### Tackling Violent Crime - in the city centre

#### What was the issue?

In April 2006, the city centre was identified as an area of growing concern due to alcohol fuelled crime and disorder, particularly woundings, assaults and harassment incidents.

#### What did we do?

As part of our 'Tackling Violent Crime Programme' a multi-agency steering group was formed with several services being engaged for the first time collectively including Planning, Licensing Enforcement, Highways and Street Services. All participated in initiatives to make the streets a safer and cleaner place for visitors and residents to enjoy.

Funding was secured for a city centre triage pilot in partnership with West Yorkshire Ambulance Service; taxi marshals were introduced throughout November and December, utilising Leeds City Council's Neighbourhood Wardens, and night buses ran on Friday and Saturday nights from 00:30hrs until 03:45 hrs up to and including New Years Eve. This was the first time night buses had run in Leeds for 6 years. In addition, our approach was to work with the Licensing Trade through enforcement initiatives.

Safer Leeds led on the development of 'Best Bar None Scheme' promoting socially responsible licensed premises. By the end of the year we had secured 60 new licensed premises on the scheme. Similarly we changed the Pubwatch scheme within the city to make it more reflective of the type of licensed premises in the city.

#### What did we achieve?

There has been a 19% reduction in violent crime across the city centre target area and Leeds has been recognised as success story by the Home Office. Leeds city centre is now a safer place at night which is critical if we are to maintain a thriving night-time economy for all.



# Key Successes (2005-2008)

## Domestic Violence - Reducing the Impact on Children

### What was the issue?

Research shows that domestic violence can adversely affect every aspect of a child's life. It is essential that both support and preventative work begins with children at a very young age.

### What did we do?

As part of delivering the Leeds Domestic Violence Strategy, one of our priorities was to ensure children services were playing an active role in delivering the strategy. We worked with Early Years to devise a domestic violence action plan to cascade good practice and bring about consistency in responses to domestic violence among childcare providers.

In addition, Early Years developed a domestic violence module for the Leeds Quality Assurance - A Framework to Ensure Quality Provision of Play, Learning and Care for Children and Young People. This framework is widely respected by childcare providers across the city and promotes minimum standards in service provision.

### What did we achieve?

The domestic violence module requires childcare providers to work towards achieving a suite of quality criteria, all of which must be evidenced. This criteria includes:

- Improving services and practice.
- Staff support.
- Impact on children.
- Impact on women.
- Raising public awareness and developing community support.
- Developing preventative educational work.

In September 2007, the Leeds Quality Assurance Domestic Violence Module was officially launched. Over 150 childcare practitioners attended and work continues on monitoring the number of childcare providers working towards and achieving the module as well as evaluating the impact on service provision.

This is one example of how we can link community safety work with other priority areas such as the Every Child Matters agenda.

## Weapons Awareness Programme - WAP

### What was the issue?

In Leeds, there have been a number of cases where fatal injuries have been caused by young people using knives and guns.

### What did we do?

To prevent an increase in the use of weapons an interactive educational crime prevention programme has been developed. The WAP consists of a presentation to young people with facts about weapons, including the risks and consequences linked with carrying or using weapons. It is designed to be informative, graphic and compelling, allowing for discussion on real case studies, including explicit photographs of injuries and enable young people to make positive informed choices. Themes include:

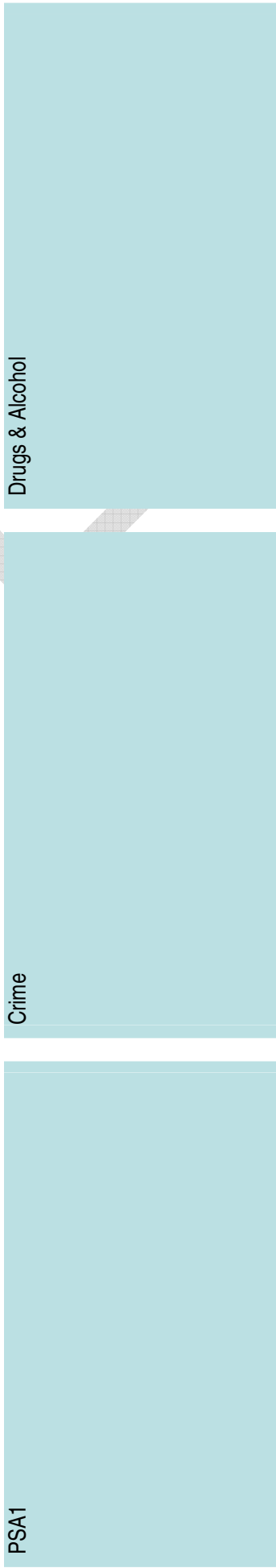
- The law relating to possession of offensive weapons.
- The medical effects of weapons, especially knife crime.
- The principle of not arming your attacker.
- That it is 'cool' to run away from weapons if possible.
- That information should be passed on if young people are aware their peers are in possession of a weapon.

### What difference did we make?

In total, 150 volunteers in Leeds have been trained to deliver the WAP with the Youth Offending Service, local schools and youth organisations. In 2006/07, the Weapons Awareness Programme was delivered to over 5,000 children in Leeds.

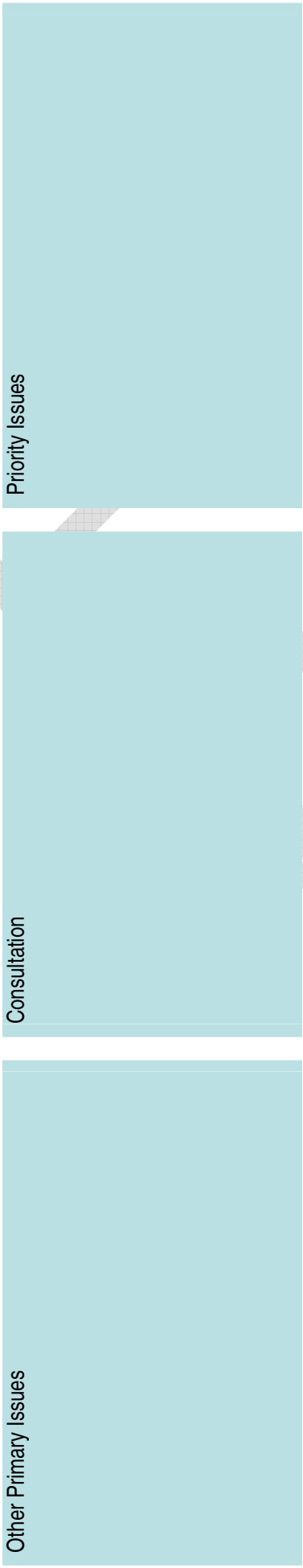
PC Bob Bowman, comments, 'At the start of every session I ask the class who would inform on anyone carrying weapons. The response is usually one or in most cases none. At the end I ask the same question and the response is the complete opposite, usually most of the class indicate they would inform on someone carrying a weapon'. He goes on to say, 'this programme is making a real difference ...I got information from a young person that there were a number of pupils in possession of offensive weapons. We went to the school and recovered 9 weapons'. A head teacher commented, "At first I was sceptical about the programme but now that I have seen it first hand and listened to the comments from my pupils, there is no doubt that it is an excellent idea and one that actually makes an impact on the minds of those that have listened to it".

**Facts and Figures - what our assessment told us (section to do from the joint strategic assessment and performance matrix)**



To complete by end of March 2008 with latest facts and figures

**Facts and Figures - what our assessment told us (section to do from the joint strategic assessment and performance matrix)**



## Our Strategic Outcomes (2008-2011)

In determining our strategic outcomes Safer Leeds has identified the major crime, disorder and substance misuse issues that requires partnership attention across the city. These priority issues have been informed by the findings of our audit and public-partnership consultation conducted in 2007. The priorities have been incorporated into our strategic outcomes, ***what we want to achieve by 2011***.

Over the next three years, Safer Leeds will place equal emphasis on delivering these strategic outcomes:

- 1. Creating safer environments by tackling crime**
- 2. Improving lives by reducing the harm caused by substance misuse**
- 3. Supporting victims and reducing the risk of victimisation**
- 4. Reducing offending and managing offending behaviour**
- 5. Improving community confidence and public satisfaction**

An overview of our improvement priorities and deliver activities for 2008/09 are outlined in this partnership plan for each strategic outcome. Behind each of the strategic outcomes there will be delivery groups implementing detailed action plans. These plans will be monitored as part of our performance management arrangements.

**Safer Leeds**  
*tackling drugs and crime*



# I Creating safer environments by tackling crime

## What does this mean?

The public have the right to be safe and feel safe in their own home, on the streets and the places they go. Tackling serious crime and diffusing tensions in our communities is vital to peoples' quality of life.

## Our Improvement Priorities (08/09) Our Delivery Activities (08/09)

### Reducing serious acquisitive crime:

- (Burglary, robbery, theft of and theft from motor vehicle)
- Deliver a range of targeted campaigns to increase potential victims' awareness, prompt action and prevent opportunities for acquisitive crime to take place.
- Identify and deploy suitable situational crime prevention measures in key locations using a targeted approach.
- Identify and target offenders committing acquisitive crime.

### Reducing violent crime: (Assaults & wounding and alcohol fuelled violence)

- Interpret the National Tackling Violence Action Plan (Spring 2008) and consider locally what delivery changes are required.
- Roll out the good practice from the 'Tackling Violent Crime Programme' across the city to co-ordinate activity to diffuse and prevent alcohol related violence and nuisance.
- Deliver activities that focus on alcohol related crime in line with the Leeds Alcohol Strategy.
- Deliver activities that focus on reducing the incidence of weapon enabled crime, including the possession of knives and firearms.

### Prevent, identify and respond to community tensions.

- Continue to develop and implement the intelligence assessment and response to community tensions, ensuring partners work closer with and within the communities where the greatest risks have been identified.
- Develop a local 'tackling extremism' delivery action plan, including local arrangements for identifying and supporting vulnerable individuals and communities.

## How we will measure our outcomes

- NI 16 Serious acquisitive crime rate PSA 23
- NI 20 Assaults with injury crime rate PSA25

**\*To add in other PIs that will contribute to our outcomes Inc APACS**

**\*Each responsible authority to identify their major delivery activity and contributing targets.**

## II Improving lives by reducing the harm caused by substance misuse

### What does this mean?

Substance misuse affects the well being of individuals, families and neighbourhoods; it damages the health of individuals and undermines family life as well as having huge social and economic costs to the city. Reducing drug and alcohol related crime is vital to making people safer and improving lives.

### Our Improvement Priorities Our Delivery Activities (08/09) (08/09)

#### Addressing substance misuse through a combination of prevention, control and treatment.

- Implement the Drugs Treatment Plan for 08/09 - key delivery activities to include:

Development of core Community Drug Treatment Service following re-commissioning process.  
Implementation and delivery of a service within community treatment for those who have concerns regarding Blood Borne Viruses.  
Implementation of a Care Coordination system across all treatment services.  
Development of outcome focused treatment that centres on the holistic needs of clients.  
Development and commissioning of a city-wide After-Care Service for all users in treatment.  
Implementation of joint working process with housing services, benefits agencies and employment/training providers.

#### Addressing alcohol misuse through a combination of prevention, control and treatment.

- Implement the Leeds Alcohol Strategy - key delivery activities to include:

Develop with partners, effective communication and public information mechanisms to carry key prevention messages to promote a culture of Responsible Drinking.  
Work with licensed premises to ensure that the sale of alcohol and its consumption are managed in a responsible manner.  
Develop a co-ordinated treatment service for people with alcohol problems that is effective, appropriate and accessible, with adequate capacity to meet demand.

Promote a model which fully addresses alcohol issues throughout the education system.  
Develop efficient early intervention and prevention programmes for those at greatest risk.

#### How we will measure our outcomes

- NI 40 Drug users in effective treatment PSA 25

**\*To add in other PIs that will contribute to our outcomes Inc APACS**

**\*Each responsible authority to identify their major delivery activity and contributing targets.**

### III Supporting victims and reducing the risk of victimisation

#### What does this mean?

Victims have the right to expect that crimes they have reported are investigated and to receive information about what happens, the chance to explain how the crime or incident has affected them and for their interest to be taken into account. All victims should be treated with respect and sensitivity and be offered emotional and practical support.

#### Our Improvement Priorities Our Delivery Activities (08/09) (08/09)

##### Supporting victims and reducing the risk of victimisation:

- Continue to work with Leeds Victim Support ensuring services provide appropriate support packages for individuals and their families.
- Develop and deliver activities to support the refreshed city wide Domestic Violence Strategy including, raising public awareness, improving services to women, improving services to children, continued development of community support, supporting effective civil and criminal justice responses, developing preventative and educational work with children and young people, supporting the sustainability of domestic violence services and developing effective offender management interventions.
- Identification of and early intervention with victims and perpetrators of domestic violence to prevent escalation, and the continued implementation and roll out of the MARACs (multi-agency risk assessment conference) across the city.
- Develop and deliver activities to support the refreshed city wide Hate Crime Strategy including, increasing victims' confidence in the reporting of hate crime incidents, improving service responses to victims of hate incidents, improving service responses to deal with perpetrators of hate crime, continue to develop preventative and educational activity to address hate incidents and implementation of actions to tackle hate crime in response to local assessment of need.
- Supporting the Children Leeds Partnership in delivering the stay safe theme for 'Every Child Matters', ensuring the views and concerns of young peoples are taken into account when identifying and developing community safety responses. Utilising safer schools partnerships to build relationships between young people and services as well as an avenue to support learning about safety in the home, streets and neighbourhoods and delivering targeted early years preventative schemes and targeted diversionary programmes.
- work in partnership with the universities and student unions to reduce the vulnerability and victimisation of students and student accommodation.

##### How we will measure our outcomes

- **To add in other PIs that will contribute to our outcomes inc APACS**
- **Each responsible authority to identify their major delivery activity and contributing targets.**

## IV Reducing offending and managing offending behaviour

### What does this mean?

The community has a specific right to expect public agencies to work with known offenders. By placing increasing emphasis on managing or modifying the behaviours of offenders who create most harm in our communities, this will reduce the risk of them offending again and also reduce crime.

### Our Improvement Priorities Our Delivery Activities (08/09)

- Interpret the National Reducing Re-offending Strategic Plan (Spring 2008) and consider locally what delivery changes are required.
- Continue with programmes for tackling prolific and drug misusing offenders, in particular the Drug Intervention Programmes and the PPO Programme.
- Develop an integrated offender management system for Leeds ensuring that prolific and other priority offenders are actively targeted, in a multi-agency approach in the community, in custody and on release on licence through appropriate wrap around services. This will involve establishing a Leeds Integrated Offender Management Board to oversee the development of the system and working closely with:

Local Criminal Justice Board to ensure service responses to tackling prolific offenders is effective.

Probation Service to ensure there is a local joint approach to reducing crime and offending behaviour.

Leeds Youth Offending Service to support delivery programmes and wrap around services.

Jobcentre Plus to ensure offenders or those at risk of offending are identified and helped into settled accommodation, employment, education or training.

PCT and health service providers particularly drug and alcohol misuse agencies to address health associated factors related to offending.

Children Leeds Partnership to maximise opportunities to reach the most socially excluded young people and particularly those at risk of entering the criminal justice system.

### How we will measure our outcomes

- NI 30 Re-offending rate of prolific and priority offenders HO DSO
- **To add in other PIs that will contribute to our outcomes inc APACS**
- **Each responsible authority to identify their major delivery activity and contributing targets.**

## V Improving community confidence and public satisfaction

### What does this mean?

Communities expect public agencies to tackle anti-social behaviour in their localities in a responsive and effective manner. Communicating, engaging and involving local people in those issues of most importance to them is a vital component to providing public reassurance and reducing the fear of crime.

### Our Improvement Priorities Our Delivery Activities (08/09)

#### Tackling anti-social behaviour and damage through a combination of prevention, diversion and enforcement activities.

- Continue to utilise effectively a range of tools for tackling ASB and damage (e.g. ASBOs, ABC, dispersal powers, parenting classes or orders, crack house closures as well as powers in the Clean Neighbourhoods and Environment Act 2005) as part of a package of responses to local issues.
- Continue to support the implementation of the Family Support and Parenting Strategy and programmes to support parents whose children are involved in or at risk of being involved in ASB activity, in particular targeted diversionary programmes.
- Work closely with Education Leeds and individual schools to create and develop local Safer Schools Partnerships.
- Work closely with the City Council on their on action to improve the security of homes, public buildings and public spaces.
- Continue with the targeted rolling programme of neighbourhood crime and grime initiatives such as Operation Champion.

#### Improve public reassurance and the fear of crime by actively communicating, engaging and involving local people.

- Develop partnership mechanisms for measuring how satisfied victims of ASB are with the service the police and city council provide.
- Ensure that local community safety challenges are clear identified and have representation at a local level alongside other broader community priorities.
- Work with Leeds initiative and its partnerships to ensure that local community engagement frameworks encompass community safety issues.
- Continue to actively promote community safety messages and increase awareness of crime prevention and community safety services.
- Ensure agencies respond effectively to local need by integrating neighbourhood policing practice with area management delivery programmes.
- Communicate with local people through 'Face the People' events.

### How we will measure our outcomes

- NI 24 Satisfaction with the way the police and local council dealt with antisocial behaviour HO DSO

**\*To add in other PIs that will contribute to our outcomes inc APACS**

**\*Each responsible authority to identify their major delivery activity and contributing targets.**



## Measuring Our Performance

Safer Leeds is committed to performance managing this partnership plan and delivering the desired strategic outcomes.

As part of this plan we have outlined:

- The issues that are critical to us,
- What we will focus on and
- Where other partnerships can assist and help us.

Our improvement priorities will be reviewed and refreshed on an annual basis and during 2008/09 we will:

- Produce detailed action plans for each strategic outcome,
- Allocate and target funding resources and commission services,
- Regularly monitor and review our activity in terms of progress against set performance indicators and strategic outcomes,
- Where necessary take corrective action in areas that are underperforming and
- Communicate with the public through 'Face the People' sessions and via the media.

Following a review of the Crime and Disorder Act 1998, changes have been reflected in the Police and Justice Act 2006 and in subsequent regulations, which came into force on 1<sup>st</sup> August 2007. As part of the new statutory requirements we will work towards achieving the new six Hallmarks of Effective Partnerships:

- Empowered and Effective Leadership.
- Visible and Constructive Accountability.
- Intelligence-led Business Processes.
- Effective and Responsive Delivery Structures.
- Engaged Communities and
- Appropriate Skills and Knowledge.

Safer Leeds is obliged to work within the national framework to deliver improvements and change at a local level. Our activities will influence and support the delivery of Public Service Agreements (PSAs) relating to crime reduction, community safety and substance misuse. We will report to the Home Office on progress against the national indicators and locally through the Leeds Local Area Agreement.

Safer Leeds firmly believes that, if we are to effectively address these complicated issues, then strong partnership working with a clear social purpose is required. Only by focussing on specific **offenders, victims and locations** in a collaborative manner can we have a significant impact on reducing overall crime

**Safer Leeds**  
tackling drugs and crime

## How to Contact Us

**Safer Leeds**  
*tackling drugs and crime*

Leeds Community Safety  
PO Box 612  
Leeds  
LS2 7WH

Email: [community.safety@leeds.gov.uk](mailto:community.safety@leeds.gov.uk)

[www.saferleeds.org.uk](http://www.saferleeds.org.uk)

[www.leeds.initiative.org.uk](http://www.leeds.initiative.org.uk)

LEARNER



## Report of the Head of Scrutiny Support and Member Development

### Scrutiny Board (Environment and Neighbourhoods)

Date: 27 February 2008

Subject: Waste Solution Programme for Leeds

Electoral Wards Affected: All

#### Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

## 1.0 Introduction

- 1.1 At the beginning of the municipal year, as part of the discussions around its work programme, Members identified the Waste Solution Programme for Leeds as a key issue for the Board to consider. Members have received a number of updates on the programme, which continues to be a priority area for the Board.
- 1.2 Running parallel to the Scrutiny Board has been the Leaders' Waste Strategy Working Group – a cross-party group that has also been monitoring the development of the Waste Solution Programme.
- 1.3 At a recent meeting of the Leaders' Waste Strategy Working Group, there was a proposal to merge the work of the group with that of the Scrutiny Board. Under this proposal, the Scrutiny Board would assume the monitoring role previously undertaken by the Working Group.

## 2.0 Report issues

- 2.1 As previously reported to the Scrutiny Board, the Waste Solution Programme is at an important stage with a number of key issues / areas to be developed.
- 2.2 At its meeting on 14 November 2007, the Executive Board approved the submission of an Outline Business Case (OBC) to DEFRA for PFI credits to support the proposed Residual Waste Treatment project.

- 2.3 Proposals for developing the evaluation criteria and associated weightings are currently being considered, including consultation processes with key stakeholders. These criteria will be applied in evaluating bids during the procurement which is scheduled to commence in summer 2008.
- 2.4 At the meeting, the Director of Environment and Neighbourhoods will provide the Board with an outline of the proposed consultation framework in this regard.
- 2.5 Some of the other key issues for discussion at future meetings include:
- Review of model evaluation framework documents;
  - Progress update on non-residual waste procurements;
  - Review of interdependencies between procurements;
  - Feedback on stakeholder consultation.
- 2.6 It is proposed that these issues will be incorporated into the Board's work programme at an appropriate time.

### **3.0 Recommendation**

- 3.1 The Board is requested to consider the information presented at the meeting and determine any further action.

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## Report of the Head of Scrutiny Support and Member Development

### Scrutiny Board (Environment and Neighbourhoods)

Date: 27 February 2008

Subject: Work Programme

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**Electoral Wards Affected: All**

**Specific Implications For:**

Ethnic minorities

Women

Disabled people

Narrowing the Gap

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## 1.0 Introduction

- 1.1 At the meeting held on 14 June 2007, the Board identified a series of priority issues/ areas for inclusion in the Board's work programme for 2007/08. In the main, the issues identified have been addressed. However, this is an opportunity for the Board to review and, where appropriate, amend its work programme to reflect any emerging issues.
- 1.2 Attached to this report (Appendix 1) is a copy of the Board's current Work Programme, which includes a number of unscheduled items. The priority and scope of some of these items are still to be determined.
- 1.3 Attached at Appendix 2 is the Forward Plan of Key Decisions for 1 March 2008 to 30 June 2008, which may usefully inform the Board's consideration of its Work Programme.

## 2.0 Recommendation

- 2.1 The Board is requested to:
- (i) Receive and make any changes to the attached Work Programme following any discussions / decisions arising from the meeting;
  - (ii) Identify and determine the priority/ scope of any additional items for the Work Programme;

- (iii) Consider the details presented in this report and its appendices and, in particular, determine the priority and scope of any unscheduled items;
- (iv) Agree an updated work programme.

**APPENDIX 1**

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (FEBRUARY 2008)**

<b>Item</b>	<b>Description</b>	<b>Notes</b>	<b>Type of item</b>
<b>Meeting date – February 2008</b>			
Performance Management information	To receive 3 <sup>rd</sup> quarter performance information relating to environment and neighbourhoods.	This is quarterly information and will be scheduled into the Board's work programme every three months.	PM
Safer Leeds Partnership Plan	To consider the process for development and current draft of the Safer Leeds Partnership Plan.	Safer Leeds Partnership Plan (previously known as the Crime and Disorder Reduction Strategy) forms part of the Council's Budget and Policy Framework	DP/ SC
Waste Solution for Leeds Project	To receive a general update on the project and specifically around the development of evaluation criteria.		B/ DP
<b>Meeting date – March 2008</b>			
Budget Implications (2008/09)	To consider a further report on the implications of the agreed budget within Environment and Neighbourhoods.	Budget proposals scheduled for Executive Board in December 2007.	RP/DP
The role of the Third Sector in delivering the Integrated Waste Strategy.	To consider a follow-up report on the role of Third Sector organisations and their relationship with the Council.	Follow-up report from January 2008.	B

Key:			
CCFA / RFS	Community call for action / request for scrutiny	PM	Performance management
MSR	Monitoring scrutiny recommendations	B	Briefings (Including potential areas for scrutiny)
RP	Review of existing policy	SC	Statutory consultation
DP	Development of new policy	CI	Call in

**APPENDIX 1**

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (FEBRUARY 2008)**

<b>Item</b>	<b>Description</b>	<b>Notes</b>	<b>Type of item</b>
Rodent Control	Update report on partnership arrangements, including performance against agreed target times.	Also include details of preventative and educational work undertaken / planned.	PM
Recommendation monitoring	To receive a report tracking recommendations from previous inquiries.	The Board will be asked to consider which recommendations it wishes to continue monitoring.	MSR
Leeds Strategic Plan –indicators and targets	To consider the indicators and targets associated with the Strategic Plan.	This will be an information report	B
Board's Annual Report	To agree the Board's contribution to the Scrutiny Annual Report		

<b>Item</b>	<b>Description</b>	<b>Notes</b>	<b>Type of item</b>
<b>Meeting date – April 2008</b>			
It has been proposed to cancel the April meeting of the Board.			

Key:			
CCFA / RFS	Community call for action / request for scrutiny	PM	Performance management
MSR	Monitoring scrutiny recommendations	B	Briefings (Including potential areas for scrutiny)
RP	Review of existing policy	SC	Statutory consultation
DP	Development of new policy	CI	Call in

**APPENDIX 1**

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (FEBRUARY 2008)

Unscheduled Items	
Leeds Housing Market	To receive a detailed report outlining proposals/ actions aimed at addressing the issues arising from the outcomes of the Housing Market Research previously presented to the Board.  Housing Market Research information presented to the Board in November 2007.
Regeneration Projects	To receive regular progress updates on major regeneration projects within the City.  Details to be confirmed.
Environmental Management around Council Estates	To be confirmed  Priority and scope to be determined.
Anti Social Behaviour	To consider the work of the Council and its partners aimed at addressing anti-social behaviour across the City.  Priority to be determined.
Britain's Cleanest City (together with revisiting the Action Plan)	To consider the preparations / progress of the Council in relation to Britain's Cleanest City Award.  Priority to be determined.

Key:			
CCFA / RFS	Community call for action / request for scrutiny	PM	Performance management
MSR	Monitoring scrutiny recommendations	B	Briefings (Including potential areas for scrutiny)
RP	Review of existing policy	SC	Statutory consultation
DP	Development of new policy	CI	Call in

**APPENDIX 1**

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (FEBRUARY 2008)**

<b>Working Groups</b>			
<b>Working group</b>	<b>Membership</b>	<b>Progress update</b>	<b>Dates of meetings</b>
CO2 Emissions	Cllr Anderson Cllr A Blackburn	First meeting held with preliminary recommendations identified and endorsed by the Board. Climate Change events held at Bradford and Wakefield attended. Further event at Wakefield scheduled for 6 March 2008. Regional Scrutiny event (Meeting the Climate Change Challenge) scheduled for 18 March 2008 Further meeting to cover resources and support issues to be arranged.	1/11/07 14/1/08
Housing Letting Pressures	Cllr Anderson Cllr A Blackburn Cllr Gabriel Cllr Lewis Cllr Hollingsworth	Briefing meeting providing background information held. ALMO/ BITMO representatives attended meeting on 30 January 2008. Further meeting scheduled for 27 February 2008 Government representation to address the working group is currently being sought.	19/12/07 30/01/08

<b>Key:</b>			
CCFA / RFS	Community call for action / request for scrutiny	PM	Performance management
MSR	Monitoring scrutiny recommendations	B	Briefings (Including potential areas for scrutiny)
RP	Review of existing policy	SC	Statutory consultation
DP	Development of new policy	CI	Call in



**LEEDS CITY COUNCIL**

**APPENDIX 2**

**FORWARD PLAN OF KEY DECISIONS**

For the period 1 March 2008 to 30 June 2008

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
Highway Maintenance To approve the Local Transport Plan: Highway Maintenance Programme 2008/2009.	Director of City Development	3/3/08		Report to Director of City Services	Director of City Development
Bridge Capital Maintenance 2008/09 Approval of programme of design and implementation of strengthening and maintenance schemes and authority to incur expenditure	Director of City Development	3/3/08	Ward members will be consulted at the appropriate time prior to construction	LTP Settlement 2008/09	Director of City Development
Major Arts Grants Agreement of funding 2008/09	Chief Officer Libraries, Arts and Heritage (Portfolio:Leisure)	3/3/08	Executive Board Member	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
E Services delivery Development of the Council website to increase accessibility of Council Services	Director of Resources	3/3/08		E Services Business case, Delegated Decision notification	Director of Resources

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
<p>Town and District Centres Parking Strategy and Priorities</p> <p>To note the contents and recommendations of the Town and District Centres Parking Strategy and Priorities Study, and to approve recommendations for the development of local parking strategies for the centres identified in the report.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>12/3/08</p>	<p>No specific consultation is associated with the report. The development of strategies for the centres recommended in the report will be progressed subject to approval by Elected Members to the detailed consultation stage.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>
<p>Fountain Primary School</p> <p>Approval to carry out capital works and to incur expenditure in respect of the scheme to provide additional accommodation and to carry out internal alterations at Fountain Primary School.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>12/3/08</p>		<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Children's Services</p>

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
Roundhay Road Relocation Project Use of the capital receipt from the sale of site to support relocation of the 25 teams into more suitable accommodation plus approval to identified relocation proposals with cost estimates.	Executive Board (Portfolio: Adult Health and Social Care)	12/3/08	Executive Members, Asset Management Group , Staff, Managers and Service Users of affected services.	The report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Services
Quarry Hill, Leeds 9 To consider options relating to the sale of Quarry Hill following the receipt of a substantial unsolicited unconditional offer.	Executive Board (Portfolio: Development and Regeneration)	12/3/08	Members of the Council	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
ICT "Applications Infrastructure" (software) Approval of purchase and deployment of ICT "Applications Infrastructure" (software) components and services as required.	Executive Board (Portfolio: Central and Corporate)	12/3/08	Directors / Chief Officers and Lead Members	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
Joint Services Centre Approval to proceed to Lift stage 2 for Joint Service Centres at Chapelton and Harehills	Executive Board (Portfolio:Neighbourhoods and Housing)	12/3/08		The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods
RHB funded clearance sites and their inclusion in the Strategic Affordable Housing Approval of proposal to incorporate the RHB funded clearance sites into the pool of Council owned land, currently 77 acres, which has been set aside for the development of affordable housing via the Strategic Affordable Housing Partnership.	Executive Board (Portfolio:Neighbourhoods & Housing)	12/3/08		The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods
Under occupation in Council Housing Policy decision for legal powers	Executive Board (Portfolio:Neighbourhoods and Housing)	12/3/08	ALMO officers and Leeds Tenant Federation.	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
<p>Stage 1 application for a Parks for People Heritage Lottery Funding for Middleton Park</p> <ol style="list-style-type: none"> <li>1. Approval to submit a Stage 1 application to the Heritage Lottery Fund, with support from Wade's Charity, to restore Middleton Park.</li> <li>2. Approval of the surrender of the leases of 218 and 220 Middleton Town Street to Wade's Charity to facilitate the sale and subsequent use as match funding for the restoration project at Middleton Park.</li> </ol>	<p>Executive Board (Portfolio: Leisure)</p>	<p>12/3/08</p>	<p>Ward Members, Wade's Charity, Friends of Middleton Park and young people.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
New Leaf Leisure Centres - Design and Cost Report and Third Party Funding notification Approval of an injection into the Capital programme and authority to spend in respect of off site highway works at Morley and Armley leisure centres. Notification of the securing of third party funding to part offset the highway costs.	Executive Board (Portfolio: Development and Regeneration)	16/4/08	Ward Members, Leisure Centre users, Executive Member for Learning and Leisure	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Pudsey Bus Station Redevelopment Approval to construct the highway works associated with the redevelopment of Pudsey Bus Station	Executive Board (Portfolio: Development and Regeneration)	16/4/08	As this is a joint LCC/Metro scheme, joint consultation is ongoing	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Abbey Mills and St Ann's Mills, Kirkstall, Leeds To consider the offers for St Anns' Mills.	Executive Board (Portfolio: Development and Regeneration)	16/4/08	Ward Members	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
Proposed Leeds Arena Development, Selection of Preferred Operator To seek approval to the selection of the preferred operator for an Arena in Leeds	Executive Board (Portfolio: Development and Regeneration)	16/4/08	Yorkshire Forward, Arena Project Board	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Children's Centre Programme Approve the localities affected by final phase of CC Programme	Executive Board (Portfolio : Children's Services)	16/4/08	Education Leeds, Children's Services, Providers and Stakeholders city wide. First consultation undertaken in 2006.	The report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Care of Looked after Children - Independent Fostering Agencies Award of a framework contract to various Independent Fostering Agencies	Chief Officer - Children and Young People's Care	17/4/08	Full tender exercise involving looked after young people	Panel Report	Director of Children's Services

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
Supply of Coated Materials and Ready Mixed Concrete 2008-2012 Acceptance of Tenders in Accordance with Contract Procedure 22 To approve the acceptance of tenders for the supply of coated materials and ready mixed concrete 2008-2012.	Director of City Development	28/4/08	None	Report and tender documents	Director of City Development
Otley - Heavy Goods Vehicle Traffic To seek approval for proposals for HGV Management in the Otley area.	Executive Board (Portfolio: Development and Regeneration)	14/5/08	Ward Members, Neighbouring Local Authorities	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development



<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
<p>New Leaf Leisure Centres - Approval of Final Business Case, Affordability and off site Capital Works  Approval to submit the final business case to the Department of Culture Media and Sport for approval. Approval to an injection into the Capital programme and authority to spend in respect of off site highway works at Morley and Armley leisure centres and a multi use games area at Armley.  Notification of the securing of third party funding to part off set the highway costs.</p>	<p>Executive Board (Portfolio:Leisure)</p>	<p>14/5/08</p>	<p>Ward members, Leisure centre users, Executive Member for Learning and Leisure.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer (To whom representations should be made)</b>
<p>Leeds Children and Young Peoples Plan Review 2008/09</p> <p>To approve the Annual review of the Children and Young People's Plan for Leeds</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>14/5/08</p>	<p>A wide range of consultation with stakeholders through an open forum event, meetings with specific groups, input from localities and through the children's trust arrangements and an online consultation form.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Children's Services</p>

## **NOTES**

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £500,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

<b><u>Executive Board Portfolios</u></b>	<b><u>Executive Member</u></b>
Central and Corporate	Councillor Richard Brett
Development and Regeneration	Councillor Andrew Carter
Environmental Services	Councillor Steve Smith
Neighbourhoods and Housing	Councillor John Leslie Carter
Leisure	Councillor John Procter
Children's Services	Councillor Stewart Golton
Learning	Councillor Richard Harker
Adult Health and Social Care	Councillor Peter Harrand
Leader of the Labour Group	Councillor Keith Wakefield
Leader of the Morley Borough Independent Group	Councillor Robert Finnigan
Advisory Member	Councillor Judith Blake

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer

**NOTES:**

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council ( a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.